



3rd Meeting of the Standing Committee

Bonn, Germany, 31 March 2009

Report on income and expenditure for the financial year 2008 (in EUR)

(prepared by the Secretariat)

Income

The Secretariat can report that for the financial year 2008 all contributions to the regular budget have been received with the exception of those from Malta, Moldova and the Netherlands (Status 31 December 2008, see **Annex 1**).

Albania, the Czech Republic, Georgia, Latvia and Slovenia had already paid their contributions for the financial year 2009 as of 31 December 2008.

In view of the fact that since 2008 all voluntary contributions are used for projects¹, in particular the EUROBATS Projects Initiative (EPI, launched in August 2008) as well as the EUROBATS Publication Series, these are reported in a separate document (**Doc.EUROBATS.StC3.7**).

Expenditure

At **Annex 2** is a table listing expenditure in 2008 on the budget lines as adopted at the 5th Session of the Meeting of Parties. It should be noted that the budget performance 2008 has fully met the planned expenditure, with EUR 31,923 remaining unspent. The major part of the total balance of EUR 145,725 results from savings in previous financial years.

¹ With the exception of EUR 4,000 from Germany for the budget line 5201 Information material and EUR 4,200 from the Netherlands for the budget lines 5201 Information material as well as 5202 Reference material.

Report on Income for 2008 (in EUR, as at 31.12.08)

COUNTRIES	Unpaid Pledges as at 31.12.2007 EUR	Adjustments EUR	Pledges for 2008 EUR	Collections in 2008 for prior years EUR	Collections in 2008 for 2008 & fut yrs EUR	Unpaid pledges for 2008 and prior years EUR
Albania	54		52	54	107	-55
Belgium	0		11.553		11.553	0
Bulgaria	-173		173			0
Croatia	0		507		507	0
Czech Republic	-2.707		2.707		2.987	-2.987
Denmark	0		7.750		7.750	0
Estonia	0		161		161	0
Finland	0		5.886		5.886	0
France	0		54.388		54.388	0
Georgia	-131		26			-105
Germany, F.R.	0		57.574		57.574	0
Hungary	0		2.216		2.216	0
Ireland	-4.509		4.509			0
Italy	0		43.841		43.841	0
Latvia	-155		155		166	-166
Lithuania	0		268		268	0
Luxembourg	0		873		873	0
FYR Macedonia	0		54		54	0
Malta	-4		147			143
Moldova	0		21			21
Monaco	0		26		26	0
Netherlands	0		19.393			19.393
Norway	0		8.046		8.046	0
Poland	0		4.324		4.324	0
Portugal	0		5.446		5.446	0
Romania	0		719		719	0
Slovakia	0		544		544	0
Slovenia	0		985		2.019	-1.034
Sweden	-11.151		11.151			0
Ukraine	0		592		592	0
United Kingdom	0		57.332		57.332	0
Total	-18.777	0	301.419	54	267.379	15.210

Report on expenditure for 2008 (in EUR)

Budget line	EUROBATS Trust Fund (BTL) 2008				Voluntary Contributions (QFL) 2008		
	as appr. MoP	as revised	expenditure	remaining	allocated	expenditure	remaining
10 PERSONNEL COMPONENT							
1100 Professional Staff							
1101 Executive Secretary (P4)	133.500	157.696	109.103	48.593	-	-	-
1199 Sub-total	133.500	157.696	109.103	48.593	-	-	-
1200 Consultants and Translators							
1220 Consultancies	1.500	1.200	0	1.200	-	-	-
1299 Sub-total	1.500	1.200	0	1.200	-	-	-
1300 Administrative Support							
1301 Administrative Assistant (G5)	32.200	39.120	19.155	19.965	-	-	-
1302 Administrative Assistant (G5)	32.200	41.114	23.571	17.543	-	-	-
1303 Secretary (G4)	30.150	43.389	37.924	5.465	-	-	-
1399 Sub-total	94.550	123.623	80.650	42.973	-	-	-
1600 Travel on official business							
1601 Secretariat Staff	13.000	24.145	13.079	11.066	-	-	-
1602 Experts on mission	2.000	4.459	4.754	-295	-	-	-
1699 Sub-total	15.000	28.604	17.833	10.771	-	-	-
1999 Component total	244.550	311.123	207.586	103.537			
20 SUBCONTRACTS							
2201					-	-	-
2202	-	-	-	-	-	-	-
2203 Bat Conservation Projects *	-	-	-	-	20.497	20.500	-3
2999 Component total	-	-	-	-	20.497	20.500	-3
30 MEETINGS							
3301 Mtg. of Parties	0	0	0	0	-	-	-
3302 Standing Committee Meeting	0	1.083	1.083	0	-	-	-
3303 Advisory Committee Meeting	0	18.570	15.769	2.801	-	-	-
3999 Component total	0	19.653	16.853	2.800	-	-	-
40 EQUIPMENT AND PREMISES							
4100 Expendable Equipment							
4101 Misc. Office Supplies	2.000	2.892	730	2.162	-	-	-
4199 Sub-total	2.000	2.892	730	2.162	-	-	-
4200 Non-Expendable equipment							
4201 Office Equipment	2.000	3.963	1.043	2.920	-	-	-
4299 Sub-total	2.000	3.963	1.043	2.920	-	-	-
4999 Component total	4.000	6.855	1.772	5.083	-	-	-
50 MISCELLANEOUS COSTS							
5100 Operations and Maintenance							
5101 Oper./ Maint. computers	500	1.000	0	1.000	-	-	-
5102 Oper./ Maint. Photocopier/fax	900	1.586	214	1.372	-	-	-
5199 Sub-total	1.400	2.586	214	2.372	-	-	-
5200 Reporting Costs							
5201 Information material **	0	11.815	0	11.815	25.706	23.247	2.459
5202 Reference material	0	0	0	0	750	0	750
5299 Sub-total	0	11.815	0	11.815	26.456	23.247	3.209
5300 Sundry							
5301 Telephone & Fax	2.000	2.153	1.803	350	-	-	-
5302 Postage & miscellaneous	2.000	3.878	2.400	1.478	-	-	-
5303 Bank charges	400	400	0	400	-	-	-
5399 Sub-total	4.400	6.431	4.203	2.228	-	-	-
5400 Hospitality							
5401 Hospitality	400	739	240	499	-	-	-
5499 Sub-total	400	739	240	499	-	-	-
5500 Other							
5501 Contingency	11.990	21.340	3.949	17.391	-	-	-
5499 Sub-total	11.990	21.340	3.949	17.391	-	-	-
5999 Component total	18.190	42.911	8.606	34.305	26.456	23.247	3.209
Total ***	266.740	380.542	234.817	145.725	46.953	43.747	3.206
Programme Support Costs (13%)	34.676	49.470	30.526		6.104	5.687	
GRAND TOTAL	301.416	430.012	265.343		53.057	49.434	

Please note:

- * 2203: 1. Bat conservation projects were started in Russian Federation, Bulgaria and Cyprus in 2008 which will continue until July, November and December 2009 respectively. The first pro-rata payments were done in 2008; the further payments (due in 2009) will be covered by voluntary contributions 2009. The project in Romania started in 2007 was finalised in Sept 2008. For the project in Ukraine (also started in 2007), a second pro-rata payment was done in autumn 2008 after submission of an interim report; this project was finalised by the end of Feb 2009.
2. The following amounts are allocated in QFL 2203: 4,425 EUR from Luxembourg + 12,900 EUR from Germany + 4,425 EUR from Monaco minus balance 2007 (-1,253 EUR).
3. France provided a voluntary contribution of 10,000 EUR for bat conservation projects which was received in the end of 2008 and will be recorded in the financial year 2009.
- ** 5201: 1. BTL: An expenditure of 11,815 EUR occurred in 2006 for the production of DVDs and was booked under BTL in 2006. When the relating voluntary contribution from The Netherlands was received in 2007, this expenditure was rebooked to QFL in 2007 through a prior-year adjustment. No use was made of this money in 2008 as all expenditure for publicity was covered by voluntary contributions. Consequently, the amount allocated in the BTL fund will be fully available for 2009.
2. QFL: The Netherlands paid their voluntary contributions for the 4-year-period 2007-2010 in one instalment in 2007. 16,000 EUR were committed for QFL 5201, 800 EUR for QFL 5202. This explains the positive remaining balances in these budget lines.
3. The following amounts are allocated in QFL 5201: 9,755 EUR from Germany + 3,540 EUR from France + 12,411 EUR balance from 2007.
- *** Total: A balance of 113,802 EUR was rephased from 2007 in BTL.