1. **Emergency Contact:**

In case of emergency please contact the Secretariat at:

+49 170 313 7121

2. **Accommodation**

The participants will be accommodated in **Hotel Caravel**, Via Cristoforo Colombo 124, tel.: +39 (0)6 518 0789, website: [http://www.hotelcaravel.it/en/]().

The hotel is located in the vicinity of the meeting venue and costs 93 EUR per person per night, breakfast and city tax included.

**How to reach the hotel**

From **Fiumicino Airport** (Leonardo da Vinci International Airport) there is a direct train to **Roma Ostiense** train station, which is located close to the hotel and the meeting venue. From the train station Fiumicino (at the airport) take the train FL1 in the direction of Fara Sabina – Montelibretti. The train-ride lasts ca. 40 minutes and there are trains every 15 minutes (until 20:00), i.e. every 30 minutes (after 20:00): [http://orario.trenitalia.com/b2c/npp_price_input_it.jsp](http://orario.trenitalia.com/b2c/npp_price_input_it.jsp).

From **Roma Ostiense** take the bus line 30 in the direction of Stazione Metro Laurentina and get off at the bus stop called Colombo-Bavastro (the third stop from the train station). The hotel is within walking distance from this bus stop – see the map below. Further information is also available at: [http://www.agenziamobilita.roma.it/en](http://www.agenziamobilita.roma.it/en).
3. **Meeting on Tuesday, 28th of April, 2015:**

The participants are offered the possibility to meet at **09:00 hrs** at the hotel entrance to walk to the meeting venue.

The 11th Meeting of the Standing Committee takes place in the Ministry of Environment, Land and Sea, Via Capitan Bavastro 174, Sala Europa - 7th floor. StC11 is scheduled to start at 09:30 in the morning and to conclude at 17:00 in the afternoon. If you are planning to travel home by airplane still on the day of the meeting, please count for sufficient time for transfer to the airport.

**How to reach the venue from the hotel**
To get to Roma Ostiense from the Ministry you can either walk (1.5 km, i.e. 20 min.) or take the bus line 30 from the stop called Colombo-Circonvallazione Ostiense, in the direction of Clodio, to the train station (see the map below).