

14th Meeting of the Standing Committee
23rd Meeting of the Advisory Committee

Tallinn, Estonia, 14 – 17 May 2018

Report on Income and Expenditure
for the financial year 2017 (in EUR)

(prepared by the Secretariat)



Income

The Secretariat can report that for the financial year 2017 all contributions to the regular budget have been received with two exceptions. The contributions of two Parties relating to the financial year 2015 (and prior for one country) are also still outstanding (Status 19 April 2018, see **Annex 1**).

As of 20 April 2018, 15 Parties have already paid their contributions for the budget 2017.

In view of the fact that almost all voluntary contributions are used for projects, in particular the EUROBATS Projects Initiative (EPI), these are reported in a separate document (**Doc.EUROBATS.StC.14-AC23.6**).

Expenditure

At **Annex 2** is a table listing expenditure in 2017 on the budget lines as adopted at the 7th Session of the Meeting of Parties.

Party	Unpaid pledges	Contributions	Percent	To be invoiced	Unpaid pledges
	2016 & prior	2017	2017	for 2017	2017
Albania	0	1,000	0.268	1,000	0
Belgium	0	12,243	3.283	12,243	0
Bulgaria	0	1,000	0.268	1,000	0
Croatia	0	1,013	0.272	1,013	0
Cyprus	0	1,000	0.268	1,000	0
Czech Republic	0	3,642	0.976	3,642	-3,642
Denmark	0	8,359	2.241	8,359	0
Estonia	0	1,000	0.268	1,000	0
Finland	0	6,398	1.715	6,398	0
France	0	60,016	16.091	60,016	-60,016
Georgia	0	1,000	0.268	1,000	0
Germany	0	66,885	17.933	66,885	0
Hungary	0	2,918	0.782	2,918	0
Ireland	0	5,439	1.458	5,439	0
Israel	0	3,736	1.002	3,736	0
Italy	0	48,999	13.138	48,999	0
Latvia	0	1,000	0.268	1,000	0
Lithuania	0	1,000	0.268	1,000	0
Luxembourg	0	1,002	0.269	1,002	0
FYR Macedonia	5,327	1,000	0.268	6,327	6,327
Malta	0	1,000	0.268	1,000	0
Moldova	0	1,000	0.268	1,000	0
Monaco	1,000	1,000	0.268	2,000	1,000
Montenegro	0	1,000	0.268	1,000	0
Netherlands	0	20,879	5.598	20,879	0
Norway	0	9,620	2.579	9,620	0
Poland	0	8,116	2.176	8,116	0
Portugal	0	5,759	1.544	5,759	0
Romania	0	1,830	0.491	1,830	0
San Marino	0	1,000	0.268	1,000	0
Slovakia	0	1,392	0.373	1,392	0
Slovenia	0	1,141	0.306	1,141	0
Sweden	0	12,021	3.223	12,021	0
Switzerland	0	12,767	3.423	12,767	0
Ukraine	0	1,062	0.285	1,062	0
United Kingdom	0	64,731	17.356	64,731	0
Total	6,327	372,968		379,295	-56,331

* For details on how the contributions have been computed see EUROBATS.MoP7.Record.

Report on Expenditure for 2017 (in EUR)

Budget line	EUROBATS Trust Fund (BTL) 2017				Voluntary Contributions (QFL) 2017		
	as appr. MoP	as revised	expenditure	remaining	allocated	expenditure	remaining
STAFF PERSONNEL (class 010)							
1100 Professional Staff							
1101	Executive Secretary (P4)	140,200		154,208	-14,008	-	-
1102	Scientific Officer (P2)	44,500		59,407	-14,907	-	-
1199	Sub-total	184,700		213,615	-28,915	-	-
1200 Consultants and Translators							
1220	Consultancies	1,500		300	1,200	-	-
1299	Sub-total	1,500		300	1,200	-	-
1300 Administrative Support							
1301	Administrative Assistant (G6) *1	37,000	35,253	35,181	72	-	-
1302	Administrative Assistant (G6)	37,000		36,991	9	-	-
1303	Secretary (G4)	34,000		28,674	5,326	-	-
1399	Sub-total	108,000	106,253	100,846	5,407	-	-
5400 Hospitality							
5401	Hospitality	400		102	298	-	-
5499	Sub-total	400		102	298	-	-
Component total		294,600	292,853	314,863	-22,010		
GRANTS OUT (class 145)							
2201	Bat Conservation Projects *2	10,000	4,010	3,419	591	20,350	20,350
	Sub-total	10,000	4,010	3,419	591		
2999 Component total		10,000	4,010	3,419	591	20,350	20,350
TRAVEL (class 160)							
3301	Meeting of Parties	0			0	-	-
3302	Standing Committee Meeting	1,000		1,246	-246	-	-
3303	Advisory Committee Meeting	17,000	18,747	17,948	799	5,094	5,094
3399	Sub-total	18,000	19,747	19,194	553	-	-
1600 Travel on official business							
1601	Secretariat Staff	14,000	19,990	18,313	1,677	-	-
1602	Experts on mission	2,000		1,783	217	-	-
1699	Sub-total	16,000	21,990	20,096	1,894	5,094	5,094
4300 Premises							
4302	IT services *3	10,000		24,163	-14,163	-	-
	Sub-total	10,000		24,163	-14,163	-	-
Component total		44,000	51,737	63,453	-11,716	5,094	5,094
EQUIPMENT, VEHICLES, FURNITURE (class 135)							
4200 Non-Expendable equipment							
4201	Office Equipment	2,000		1,664	336		0
4299	Sub-total	2,000		1,664	336		0
4999 Component total		2,000		1,664	336		
CONTRACTUAL SERVICES (class 120)							
5200 Reporting Costs							
5201	Information material	5,000		4,288	712	1,636	1,636
5202	Reference material	200		0	200		
5299	Sub-total	5,200		4,288	912	1,636	1,636
5299 Component total		5,200		4,288	912	1,636	1,636
OTHER OPERATING COSTS (class 125)							
4100 Expendable Equipment							
4101	Misc. office Supplies	2,000		684	1,316	-	-
5100 Operations and Maintenance							
5101	Oper./ Maint. Computers	500		0	500	-	-
5102	Oper./ Maint. Photocopier/fax	900		369	531	-	-
5301	Telephone & Fax	2,000		514	1,486	-	-
5302	Postage & miscellaneous *4	2,000		4,284	-2,284	-	-
	Sub-Total	7,400		5,851	1,549	-	-
Component total		7,400		5,851	1,549		
Total		363,200	363,200	393,538	-30,338	27,080	27,080
Programme Support Costs (13%)		47,216		51,160		3,520	3,520
GRAND TOTAL		410,416		444,698		30,600	30,600
Withdrawal from Trust Fund Reserve		41,184					
Contributions		369,232					

*1 Shift of 1,747 € to AC budget line

*2 Shift of 5,990 € to staff travel budget line

*3 Expenditure contains 8,950 € IT costs for 2016 paid only in 2017 and a commitment of 4,605 € for AFMU IT costs.

*4 Expenditure contains a portion for common information services of 731 € for 2016 paid only in 2017.