

14th Meeting of the Standing Committee
23rd Meeting of the Advisory Committee

Tallinn, Estonia, 14 – 17 May 2018

Draft Resolution 8.1:

Financial and Administrative Matters – Budget 2019 – 2022



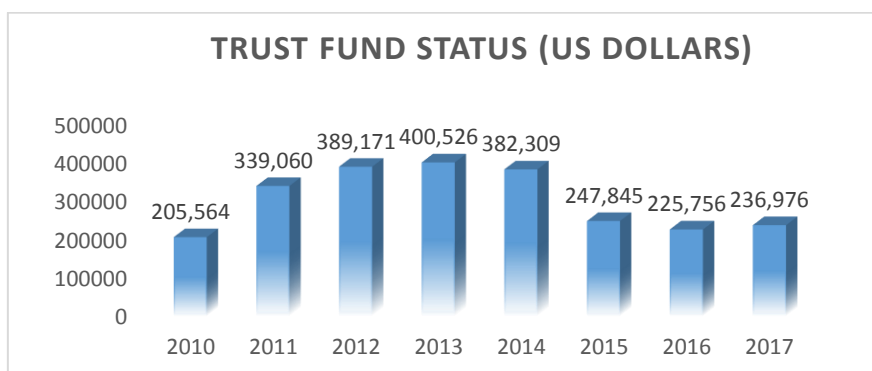
Background

At MoP6 (Prague, Czech Republic, September 2010) the Parties decided to freeze their contributions at the average level of the 2007 – 2010 budget period. As a side effect, from that time onwards the UN scale of contributions which is every three years agreed by all governments at the UN General Assembly was no longer applied to determine the level of individual contributions. While over the years the UN scale has regularly been adjusted to reflect economic developments, the contributions of Parties to the EUROBATS budget have remained at the same level and not even inflation adjustments have been applied. In summary the contributions of Parties have not increased for 12 years.

At MoP7 (Brussels, Belgium, September 2014) the Parties requested the Standing Committee to work on a scenario that would allow Parties to return to an equitable cost sharing and the application of the UN scale for future budget periods.

Development in the Trust Fund reserve

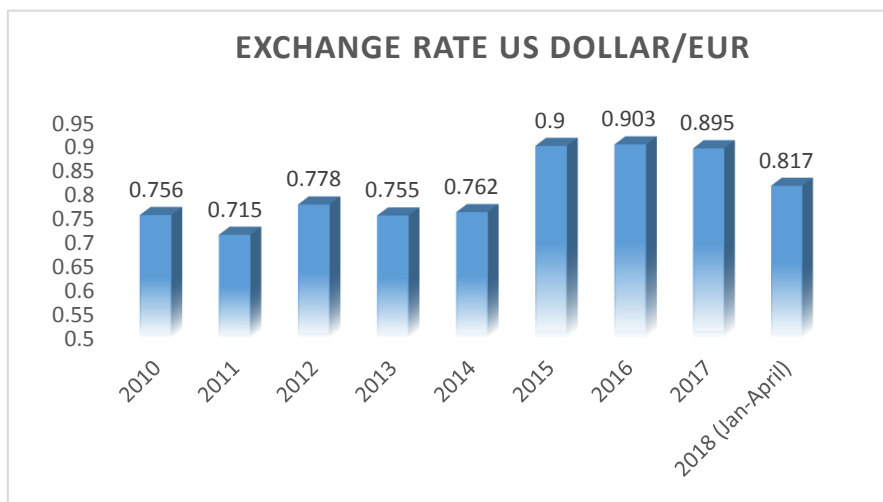
It is important to recall that the contributions of the Parties in the current quadrennium do not fully cover the budget, but that in the period 2015 – 2018 a total of 175,471 Euro is planned to be withdrawn from the Trust Fund reserve in order to fill the gap in contributions. It is unlikely that such a high amount will be available for withdrawal from the reserve in the next budget period to be adopted at MoP8 (Monte Carlo, Monaco, October 2018).



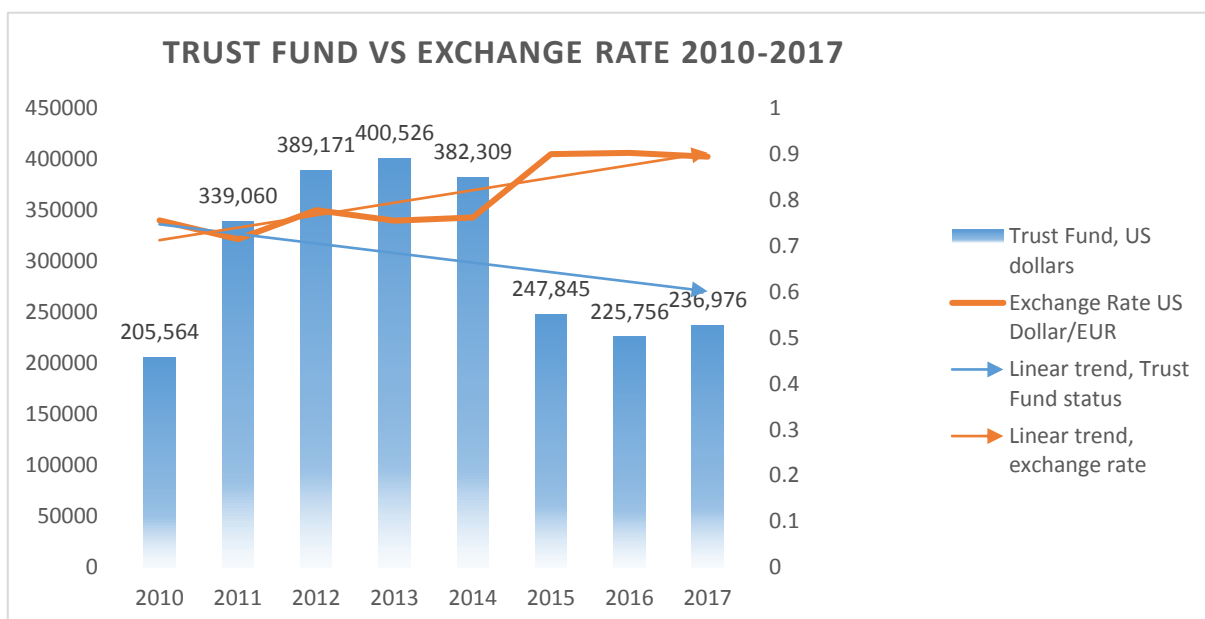
The chart above illustrates the development of the EUROBATS Trust Fund reserve. The significant decline starting from the year 2015 can however only partly be explained with the withdrawals for the budget. The biggest impact was actually caused by the very unfavourable evolution of the Euro towards the US Dollar.

Development of the US Dollar / Euro exchange rate

In the years 2015 – 2017 the Euro has been in average almost 20% weaker towards the US Dollar than in the previous years. This had three adverse effects on the financial situation of EUROBATS. The value of the Trust Fund reserve has been revalued accordingly and the staff costs for the two professional posts (which are in US Dollars) have significantly increased, leading to over expenditure on the relating budget lines. And different from the previous budget periods no savings could be accumulated which normally are used to cover the real costs of meetings of the Agreement bodies.



The following chart illustrates the direct impact of the exchange rate on the Trust Fund status:



Towards the end of 2017 and in particular in the first months of 2018 the Euro has started to recover and it is hoped that this trend will continue. However, the situation will have to be closely monitored until the time of MoP8 and adjustments be made as appropriate.

Return to the application of the UN Scale of Assessments

As requested at MoP7, the Standing Committee to EUROBATS has at its 12th Meeting (Bonn, Germany, May 2016) started to discuss the above subject and to develop a way forward to achieve this goal. Since an immediate application of the UN scale would lead to partly significant increases for the majority of Parties, a gradual transition turned out to be the most realistic approach. In January 2017 the Chair and Vice-Chair informed all Parties in detail about the proposals of the Standing Committee and invited them to provide their feedback which was then taken into consideration in the further discussions at the following meeting of the Standing Committee (Stockholm, Sweden, April 2017). The two budget scenarios suggested for discussion further below in this document will be presented in two variants. Variants A are based on a four year transition period in 25% steps with the full application of the UN scale in the fourth budget year (2022) and variants B are based on a five year transition period with the full application of the UN scale in 2023.

The resulting gaps in contributions in the years before the full application of the UN scale will have to be covered by decreasing withdrawals from the Trust Fund Reserve and by keeping the contributions of those Parties that otherwise would decrease frozen at the 2015 – 2018 level.

Adjustment of the minimum contributions to the level applied by AEWA

At MoP6 in 2010 a minimum contribution of 1,000 Euro per year has been introduced for all Parties that would otherwise pay less than this amount. The background was that a number of the countries concerned are those who are eligible for getting their participation at meetings of the Agreement funded by the Secretariat. Another group of countries concerned are those small states with healthy economies, that had expressed their wish to contribute more to the Agreement budget.

It is now proposed by the Standing Committee to adjust the minimum contribution to the same level as applied by AEWA (2,000 Euro per year) to better cover the real costs of meeting participation and to ensure a moderate contribution to the implementation of the Agreement's work programme. Equal to the transition towards the UN scale for the other Parties, the adjustment of the minimum contributions is suggested to be applied in a gradual approach in the A and B scenarios below.

The level of the EUROBATS Secretariat staff costs

Historically the staff costs for the EUROBATS Secretariat have been calculated based on actual expected expenditure with only a minimum for contingency. This is also the case in the budget scenarios presented here below and has worked out for the long period of stable USD/EUR exchange rates before 2015. However, the Secretariat has once again been advised by UN Environment headquarters that this is not in line with UN financial rules and practice. The UN Bonn standard staff costs which are also used by the other Secretariats of the CMS Family are significantly higher (and this way more secure in case of unexpected developments) than the figures presented here. The Parties are requested to take this into consideration.

Budget Scenarios 1A and 1B (Annexes 1 – 4)

These two scenarios represent the *status quo* with only the staff costs adjusted to cover the actual estimated costs and putting the budget line for projects to zero. Depending on the further development of the USD/EUR exchange rate until the time of the MoP8, adjustments might become possible or necessary. All other budget lines are at the same level as in the 2015 – 2018 budget period. Scenarios 1A and 1B are identical and only differ in the level of the contributions from Parties and the resulting withdrawals from the Trust Fund Reserve.

Budget Scenarios 2A and 2B (Annexes 5 – 8)

These two scenarios aim to address at least the most pressing needs of the Secretariat and only concern three budget components which are the post of the Scientific and Project Officer, the costs for meetings of the Agreement bodies and travel costs.

Established by the Parties at MoP6 and recruited as of March 2014 with a regular post occupancy of 50% (which at peak periods and subject to the availability of funds is increased to 80% for limited periods of time), the post of Scientific and Project Officer has significantly improved the work of the Agreement by assisting the many Intersessional Working Groups of the Advisory Committee, drafting and reviewing scientific documents and publications, planning, managing and monitoring the implementation of the EPI (Eurobats Project Initiative) projects, establishing and managing the online work space of the Advisory Committee as well as the online reporting system for the National Implementation Reports to name only the most important tasks.

Over the years it has become more and more evident that a 50% post occupancy is neither viable nor sufficient to carry out all these tasks and it is therefore proposed to

increase this post to at least 80% on a permanent basis with the possibility of increasing it to 100% whenever the financial situation of the Secretariat allows it.

Increasing time requirements of the Scientific and Project Officer (PO) are linked to the rising number of IWGs, a need to supervise upcoming new and updated publications, as well as by growing administrative requirements (see Table 1 below).

Table 1. Excerpts from the Secretariat work plan for 2018 (Doc. StC13.11) reflecting 50% option of PO's employment and his prospective time requirements in 2019

Activity	Description	50%	Requirements for 2019
1. Management and general administration	Documents management, general correspondence, communication with focal points, preparation of missions unrelated to AC or MoP	23	23
2. Budget planning and finance administration	Reviewing proposed budgets and financial reports for the EPI projects, creating announcements for consultants and individual contractors in INSPIRA (UN online recruitment system); assisting consultants and individual contractors in submitting applications and reports	16	18 (+2 days)
3. HR issues and internal meetings	Extending contracts, diverse passes, user accounts and credentials; creating yearly work plan and perform midyear and end-year self-evaluation; Mandatory 5 days of training on professional skills plus ad hoc trainings (e.g. fire-warden and security training, etc.);	18	18
Activities 4 and 5: Standing and Advisory Committee Meetings	Get quotes from travel agency for personal travel, create travel requests, purchase tickets; obtain security clearance for personal missions; draft, format and put online documents; determine and organise needed logistics and support; presence at the meetings; wrapping-up meeting documents; providing help to the IWGs	31	36: + 5 days due to increased number of IWGs, namely the new one on climate change and revitalised one on overground roosts)
6. EUROBATS Project Initiative (EPI)	Collect and review proposals for formal compliance with EPI rules;	14	20: + 6 incurred by significantly complicated administrative tasks,

	advising applicants on possible improvements; drafting Small Scale Funding Agreements; controlling payments to project partners		especially concerning Small Scale Funding Agreements
7. Public awareness raising and outreach	Proofreading and formatting new publications/guidelines; Hiring, coordinating and supervising translators, designers, printing companies	5,5	appx. 70 (at least three new publication shall be issued in 2019 and several updated)
8. EUROBATS online reporting	Submitted reports shall be analysed and compiled after MoP8	0	appx.12 days
Total		107,5	213

In Fig. 1 below, the Secretariat juxtaposed provisional time requirements based on estimates in the Secretariat workplan for 2018 (both 50 and 100% options) and the real time consumption with 80% employment scheme in the first three months of 2018. Alternatively stated, we projected PO's labor days for the next year based on data from the workplan. According to our estimates, the required amount of the labor time anticipated in 2019 for fulfilling all tasks is comparable with that in 2018.

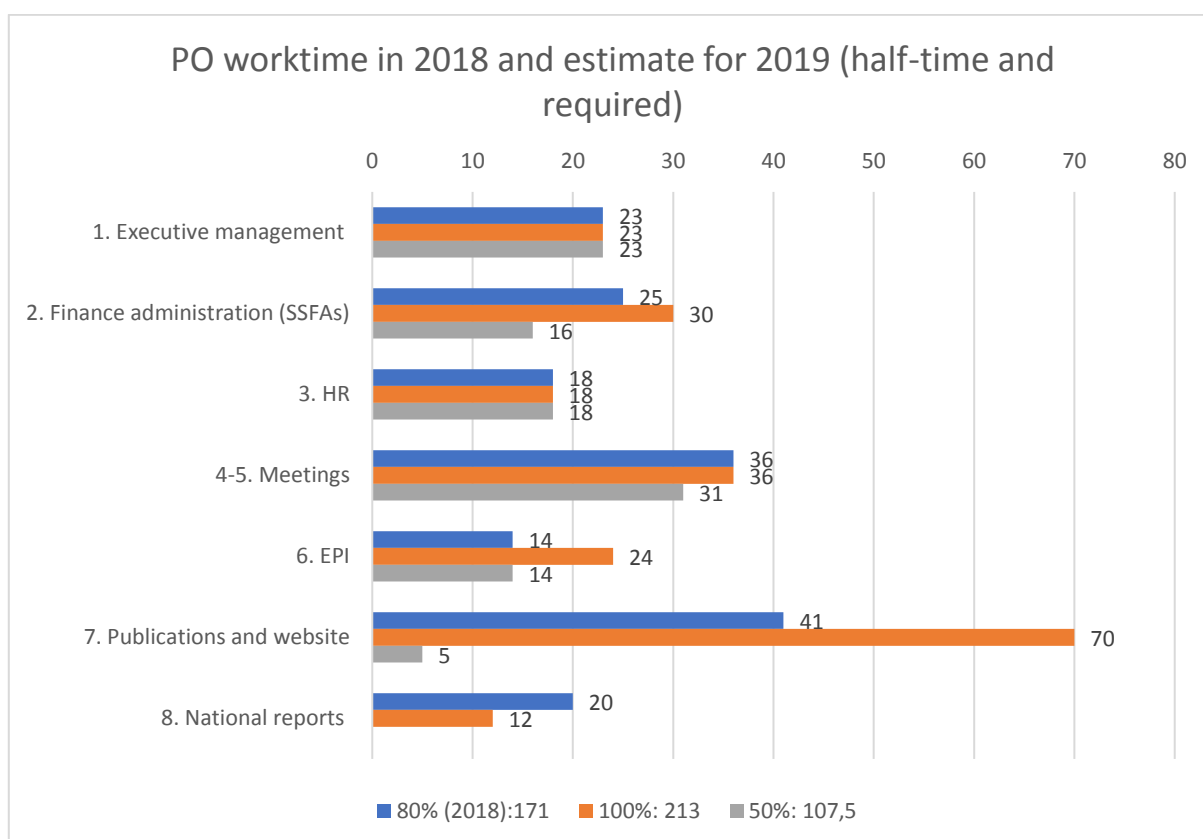


Fig. 1. Comparison of three possible occupancy set-ups for the PO.

50% post occupancy would mostly affect post-MOP analysis of national reports, EPI and most of all – the preparation of publications. We are expecting three or four of them to be published shortly after the MoP in 2018/2019, namely guidance documents on bats and road construction, rehabilitation guidelines, bats and building insulation and artificial roosts for bats. All these guidelines have a different state of completion, but all have either already been adopted by the MoP7 for publication by corresponding Resolutions or will be mandated by those of the upcoming MoP8.

With only 50% post occupancy the PO would spend more than half of the available worktime on administrative issues (see Fig. 2 below).

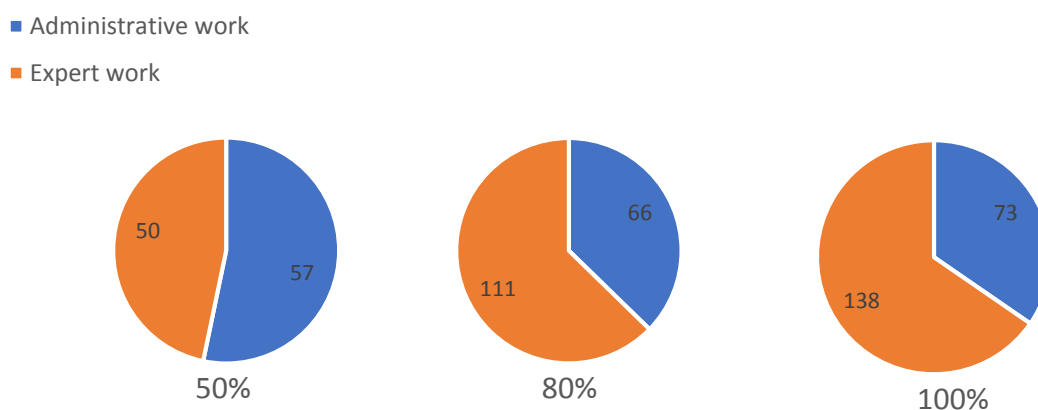
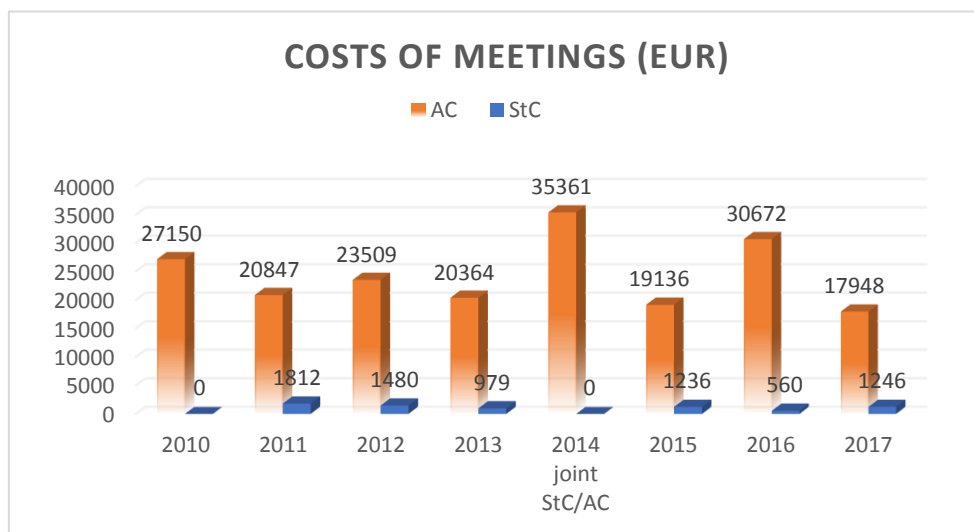


Fig. 2. Correlation of time shares for administrative and scientific tasks with different scenarios of the PO's employment level

Therefore, with the 50% scenario the Secretariat could not fully take advantage of the scientific expertise the PO was hired and is paid for. Limited labor days would impair the PO's capability to contribute to publications, to improve and review EPI applications as well as to communicate with and to assist intersessional working groups in their large work programme.

The other budget components addressed in the scenarios 2A and 2B relate to the costs of the annual meetings of the Agreement bodies and for travel. In the past the relating budget lines have been always underestimated and had to be filled with savings from other budget lines. Since for the time being no savings will be available anymore because of the overall very tight budget of the Agreement, a moderate increase of these budget lines is suggested in order to bring them to a more realistic level. The costs of meetings largely depend on the general price level of the host country and on how much the host government is able to contribute to the logistical costs. Nevertheless, the meeting costs have remained on a stable level in average during the past years and are only in MoP

years (e.g. 2010, 2014 and 2018) significantly higher because of the larger joint meetings with extended participation of focal points.



The last budget line for which a minor increase is suggested relates to the Secretariat staff travel. The amount allocated has not been increased for ten years and did not meet the actual expenses for a number of years already.



The Secretariat is well aware that the transition back to the UN scale of Assessments alone is a challenging exercise for many Parties and does not leave much margin for strengthening the Agreement's budget. But as all financial reports clearly show, some moderate adjustments are urgently needed to continue the successful work of the Agreement on a more solid basis.

Draft Budget Estimates for 2019 - 2022 (in EURO*)

Budget line	2019	2020	2021	2022	Total
10 Personnel					
1100 Professional Staff					
1101 Executive Secretary (P4)	149,000	149,000	149,000	149,000	596,000
1102 Assoc. Scientific and Project Officer (P2 part-time 50%)	51,200	52,200	53,200	54,200	210,800
1220 Consultancies	1,500	1,500	1,500	1,500	6,000
1300 Administrative Support					
1301 Administrative Assistant (G6 part-time 50%)	40,000	40,800	41,600	42,200	164,600
1302 Administrative Assistant (G6 part-time 50%)	40,000	40,800	41,600	42,200	164,600
1303 Secretary (G4 part-time 50%)	35,600	36,400	37,200	38,000	147,200
1600 Travel on official business					
1601 Secretariat staff	14,000	14,000	14,000	14,000	56,000
1602 Experts on mission	2,000	2,000	2,000	2,000	8,000
1999 Personnel Subtotal	333,300	336,700	340,100	343,100	1,353,200
20 Subcontracts					
2201 Bat Conservation Projects	0	0	0	0	0
2999 Subcontracts Subtotal	0	0	0	0	0
30 Meetings					
3301 Meeting of Parties	0	0	0	20,000	20,000
3302 Meeting of the Standing Committee	1,000	1,000	1,000	1,000	4,000
3303 Meeting of the Advisory Committee	17,000	17,000	17,000	17,000	68,000
3999 Meetings Subtotal	18,000	18,000	18,000	38,000	92,000
40 Equipment and Premises					
4100 Expendable equipment					
4101 Miscellaneous office supplies	2,000	2,000	2,000	2,000	8,000
4200 Non-expendable equipment					
4201 Office equipment	2,000	2,000	2,000	2,000	8,000
4300 Premises					
4301 Rent and maintenance costs**	0	0	0	0	0
4302 IT Services	10,000	10,000	10,000	10,000	40,000
4999 Equipment and Premises Subtotal	14,000	14,000	14,000	14,000	56,000
50 Miscellaneous Costs					
5100 Operation and Maintenance					
5101 Operation/maintenance computers	500	500	500	500	2,000
5102 Operation/maintenance of photocopier/fax	900	900	900	900	3,600
5200 Reporting Costs					
5201 Information material (incl. International Bat Night)	5,000	5,000	5,000	5,000	20,000
5202 Reference material	200	200	200	200	800
5300 Sundry					
5301 Telephone and Fax	2,000	2,000	2,000	2,000	8,000
5302 Postage and miscellaneous	2,000	2,000	2,000	2,000	8,000
5401 Hospitality	400	400	400	400	1,600
5999 Miscellaneous Costs Subtotal	11,000	11,000	11,000	11,000	44,000
SUBTOTAL	376,300	379,700	383,100	406,100	1,545,200
6000 UNEP programme support costs (13%)	48,919	49,361	49,803	52,793	200,876
GRAND TOTAL	425,219	429,061	432,903	458,893	1,746,076
Withdrawal from Trust Fund Reserve	35,837	23,001	10,090	0	68,928
Contributions to be shared by Parties	389,382	406,060	422,813	458,893	1,677,148

* Based on average exchange rate Jan - Mar 2018 (0,819)

** Paid entirely by the host country (Germany).

Contributions 2019 - 2022 with Scenario 1A

Party	UN Scale	Contributions	Percent	Contributions	Percent	Contributions	Percent	Contributions	Percent	Total	Total	Incr./Decr.	Incr./Decr.
	2018	2019	2019	2020	2020	2021	2021	2022	2022	2019 - 2022	2015 - 2018	2019-2022	Percent
Albania	0.008	1,250	0.321	1,500	0.369	1,750	0.414	2,000	0.436	6,500	4,000	2,500	62.500
Belgium	0.885	12,243	3.144	12,290	3.027	12,412	2.936	13,200	2.877	50,145	48,972	1,173	2.396
Bulgaria	0.045	1,250	0.321	1,500	0.369	1,750	0.414	2,000	0.436	6,500	4,000	2,500	62.500
Croatia	0.099	1,250	0.321	1,500	0.369	1,750	0.414	2,000	0.436	6,500	4,052	2,448	60.415
Cyprus	0.043	1,250	0.321	1,500	0.369	1,750	0.414	2,000	0.436	6,500	4,000	2,500	62.500
Czech Republic	0.344	3,949	1.014	4,256	1.048	4,562	1.079	5,131	1.118	17,898	14,568	3,330	22.858
Denmark	0.584	8,359	2.147	8,359	2.059	8,359	1.977	8,711	1.898	33,788	33,436	352	1.052
Estonia	0.038	1,250	0.321	1,500	0.369	1,750	0.414	2,000	0.436	6,500	4,000	2,500	62.500
Finland	0.456	6,398	1.643	6,398	1.576	6,398	1.513	6,802	1.482	25,996	25,592	404	1.577
France	4.859	62,207	15.976	64,397	15.859	66,588	15.749	72,475	15.793	265,667	240,064	25,603	10.665
Georgia	0.008	1,250	0.321	1,500	0.369	1,750	0.414	2,000	0.436	6,500	4,000	2,500	62.500
Germany	6.389	71,990	18.488	77,094	18.986	82,199	19.441	91,779	20.000	323,062	267,540	55,522	20.753
Hungary	0.161	2,918	0.749	2,918	0.719	2,918	0.690	2,918	0.636	11,672	11,672	0	0.000
Ireland	0.335	5,439	1.397	5,439	1.339	5,439	1.286	5,439	1.185	21,756	21,756	0	0.000
Israel	0.430	4,324	1.110	4,911	1.209	5,499	1.301	6,414	1.398	21,148	14,944	6,204	41.513
Italy	3.748	50,012	12.844	51,026	12.566	52,039	12.308	55,904	12.182	208,981	195,996	12,985	6.625
Latvia	0.050	1,250	0.321	1,500	0.369	1,750	0.414	2,000	0.436	6,500	4,000	2,500	62.500
Lithuania	0.072	1,250	0.321	1,500	0.369	1,750	0.414	2,000	0.436	6,500	4,000	2,500	62.500
Luxembourg	0.064	1,250	0.321	1,500	0.369	1,750	0.414	2,000	0.436	6,500	4,008	2,492	62.176
FYR Macedonia	0.007	1,250	0.321	1,500	0.369	1,750	0.414	2,000	0.436	6,500	4,000	2,500	62.500
Malta	0.016	1,250	0.321	1,500	0.369	1,750	0.414	2,000	0.436	6,500	4,000	2,500	62.500
Moldova	0.004	1,250	0.321	1,500	0.369	1,750	0.414	2,000	0.436	6,500	4,000	2,500	62.500
Monaco	0.010	1,250	0.321	1,500	0.369	1,750	0.414	2,000	0.436	6,500	4,000	2,500	62.500
Montenegro	0.004	1,250	0.321	1,500	0.369	1,750	0.414	2,000	0.436	6,500	4,000	2,500	62.500
Netherlands	1.482	20,879	5.362	20,879	5.142	20,879	4.938	22,105	4.817	84,742	83,516	1,226	1.468
Norway	0.849	10,219	2.624	10,819	2.664	11,418	2.700	12,663	2.760	45,119	38,480	6,639	17.254
Poland	0.841	9,063	2.328	10,010	2.465	10,957	2.591	12,544	2.734	42,574	32,464	10,110	31.142
Portugal	0.392	5,759	1.479	5,759	1.418	5,759	1.362	5,847	1.274	23,124	23,036	88	0.382
Romania	0.184	2,024	0.520	2,217	0.546	2,411	0.570	2,744	0.598	9,396	7,320	2,076	28.367
San Marino	0.003	1,250	0.321	1,500	0.369	1,750	0.414	2,000	0.436	6,500	4,000	2,500	62.500
Slovakia	0.160	1,610	0.413	1,828	0.450	2,047	0.484	2,386	0.520	7,871	5,568	2,303	41.370
Slovenia	0.084	1,250	0.321	1,500	0.369	1,750	0.414	2,000	0.436	6,500	4,564	1,936	42.419
Sweden	0.956	12,399	3.184	12,777	3.147	13,154	3.111	14,259	3.107	52,589	48,084	4,505	9.370
Switzerland	1.140	13,609	3.495	14,452	3.559	15,294	3.617	17,004	3.705	60,359	51,068	9,291	18.193
Ukraine	0.103	1,250	0.321	1,500	0.369	1,750	0.414	2,000	0.436	6,500	4,248	2,252	53.013
United Kingdom	4.463	64,731	16.624	64,731	15.941	64,731	15.310	66,568	14.506	260,761	258,924	1,837	0.710
Sum contrib.	29.316	389,382	100.000	406,060	100.000	422,813	100.000	458,893	100.000	1,677,148	1,491,872	185,276	12.419
Total budget		425,219		429,061		432,903		458,893		1,746,076	1,652,399	93,677	5.669
From Reserve		35,837		23,001		10,090		0		68,928	175,471		

Draft Budget Estimates for 2019 - 2022 (in EURO*)

Budget line	2019	2020	2021	2022	Total
10 Personnel					
1100 Professional Staff					
1101 Executive Secretary (P4)	149,000	149,000	149,000	149,000	596,000
1102 Assoc. Scientific and Project Officer (P2 part-time 50%)	51,200	52,200	53,200	54,200	210,800
1220 Consultancies	1,500	1,500	1,500	1,500	6,000
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1303 Secretary (G4 part-time 50%)	35,600	36,400	37,200	38,000	147,200
1600 Travel on official business					
1601 Secretariat staff	14,000	14,000	14,000	14,000	56,000
1602 Experts on mission	2,000	2,000	2,000	2,000	8,000
1999 Personnel Subtotal	333,300	336,700	340,100	343,100	1,353,200
20 Subcontracts					
2201 Bat Conservation Projects	0	0	0	0	0
2999 Subcontracts Subtotal	0	0	0	0	0
30 Meetings					
3301 Meeting of Parties	0	0	0	20,000	20,000
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4300 Premises					
4301 Rent and maintenance costs**	0	0	0	0	0
4302 IT Services	10,000	10,000	10,000	10,000	40,000
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5102 Operation/maintenance of photocopier/fax	900	900	900	900	3,600
5200 Reporting Costs					
5201 Information material (incl. International Bat Night)	5,000	5,000	5,000	5,000	20,000
5202 Reference material	200	200	200	200	800
5300 Sundry					
5301 Telephone and Fax	2,000	2,000	2,000	2,000	8,000
5302 Postage and miscellaneous	2,000	2,000	2,000	2,000	8,000
5401 Hospitality	400	400	400	400	1,600
5999 Miscellaneous Costs Subtotal	11,000	11,000	11,000	11,000	44,000
SUBTOTAL	376,300	379,700	383,100	406,100	1,545,200
6000 UNEP programme support costs (13%)	48,919	49,361	49,803	52,793	200,876
GRAND TOTAL	425,219	429,061	432,903	458,893	1,746,076
Withdrawal from Trust Fund Reserve	36,687	24,701	12,640	22,614	96,642
Contributions to be shared by Parties	388,532	404,360	420,263	436,279	1,649,434

* Based on average exchange rate Jan - Mar 2018 (0,819)

** Paid entirely by the host country (Germany).

Contributions 2019 - 2022 with Scenario 1B

Party	UN Scale	Contributions	Percent	Contributions	Percent	Contributions	Percent	Contributions	Percent	Total	Total	Incr./Decr.	Incr./Decr.
	2018	2019	2019	2020	2020	2021	2021	2022	2022	2019 - 2022	2015 - 2018	2019-2022	Percent
Albania	0.008	1,200	0.309	1,400	0.346	1,600	0.381	1,800	0.413	6,000	4,000	2,000	50.000
Belgium	0.885	12,243	3.151	12,290	3.039	12,412	2.953	12,527	2.871	49,472	48,972	500	1.021
Bulgaria	0.045	1,200	0.309	1,400	0.346	1,600	0.381	1,800	0.413	6,000	4,000	2,000	50.000
Croatia	0.099	1,200	0.309	1,400	0.346	1,600	0.381	1,800	0.413	6,000	4,052	1,948	48.075
Cyprus	0.043	1,200	0.309	1,400	0.346	1,600	0.381	1,800	0.413	6,000	4,000	2,000	50.000
Czech Republic	0.344	3,949	1.016	4,256	1.053	4,562	1.086	4,869	1.116	17,636	14,568	3,068	21.060
Denmark	0.584	8,359	2.151	8,359	2.067	8,359	1.989	8,359	1.916	33,436	33,436	0	0.000
Estonia	0.038	1,200	0.309	1,400	0.346	1,600	0.381	1,800	0.413	6,000	4,000	2,000	50.000
Finland	0.456	6,398	1.647	6,398	1.582	6,398	1.522	6,455	1.480	25,649	25,592	57	0.223
France	4.859	62,207	16.011	64,397	15.926	66,588	15.844	68,779	15.765	261,971	240,064	21,907	9.125
Georgia	0.008	1,200	0.309	1,400	0.346	1,600	0.381	1,800	0.413	6,000	4,000	2,000	50.000
Germany	6.389	71,990	18.529	77,094	19.066	82,199	19.559	87,264	20.002	318,547	267,540	51,007	19.065
Hungary	0.161	2,918	0.751	2,918	0.722	2,918	0.694	2,918	0.669	11,672	11,672	0	0.000
Ireland	0.335	5,439	1.400	5,439	1.345	5,439	1.294	5,439	1.247	21,756	21,756	0	0.000
Israel	0.430	4,324	1.113	4,911	1.215	5,499	1.308	6,087	1.395	20,821	14,944	5,877	39.327
Italy	3.748	50,012	12.872	51,026	12.619	52,039	12.382	53,053	12.160	206,130	195,996	10,134	5.171
Latvia	0.050	1,200	0.309	1,400	0.346	1,600	0.381	1,800	0.413	6,000	4,000	2,000	50.000
Lithuania	0.072	1,200	0.309	1,400	0.346	1,600	0.381	1,800	0.413	6,000	4,000	2,000	50.000
Luxembourg	0.064	1,200	0.309	1,400	0.346	1,600	0.381	1,800	0.413	6,000	4,008	1,992	49.701
FYR Macedonia	0.007	1,200	0.309	1,400	0.346	1,600	0.381	1,800	0.413	6,000	4,000	2,000	50.000
Malta	0.016	1,200	0.309	1,400	0.346	1,600	0.381	1,800	0.413	6,000	4,000	2,000	50.000
Moldova	0.004	1,200	0.309	1,400	0.346	1,600	0.381	1,800	0.413	6,000	4,000	2,000	50.000
Monaco	0.010	1,200	0.309	1,400	0.346	1,600	0.381	1,800	0.413	6,000	4,000	2,000	50.000
Montenegro	0.004	1,200	0.309	1,400	0.346	1,600	0.381	1,800	0.413	6,000	4,000	2,000	50.000
Netherlands	1.482	20,879	5.374	20,879	5.163	20,879	4.968	20,978	4.808	83,615	83,516	99	0.119
Norway	0.849	10,219	2.630	10,819	2.676	11,418	2.717	12,018	2.755	44,474	38,480	5,994	15.577
Poland	0.841	9,063	2.333	10,010	2.476	10,957	2.607	11,904	2.729	41,934	32,464	9,470	29.171
Portugal	0.392	5,759	1.482	5,759	1.424	5,759	1.370	5,759	1.320	23,036	23,036	0	0.000
Romania	0.184	2,024	0.521	2,217	0.548	2,411	0.574	2,605	0.597	9,257	7,320	1,937	26.462
San Marino	0.003	1,200	0.309	1,400	0.346	1,600	0.381	1,800	0.413	6,000	4,000	2,000	50.000
Slovakia	0.160	1,610	0.414	1,828	0.452	2,047	0.487	2,265	0.519	7,750	5,568	2,182	39.188
Slovenia	0.084	1,200	0.309	1,400	0.346	1,600	0.381	1,800	0.413	6,000	4,564	1,436	31.464
Sweden	0.956	12,399	3.191	12,777	3.160	13,154	3.130	13,532	3.102	51,862	48,084	3,778	7.857
Switzerland	1.140	13,609	3.503	14,452	3.574	15,294	3.639	16,137	3.699	59,492	51,068	8,424	16.496
Ukraine	0.103	1,200	0.309	1,400	0.346	1,600	0.381	1,800	0.413	6,000	4,248	1,752	41.243
United Kingdom	4.463	64,731	16.660	64,731	16.008	64,731	15.402	64,731	14.837	258,924	258,924	0	0.000
Sum contrib.	29.316	388,532	100.000	404,360	100.000	420,263	100.000	436,279	100.000	1,649,434	1,491,872	157,562	10.561
Total budget		425,219		429,061		432,903		458,893		1,746,076	1,652,399	93,677	5.669
From Reserve		36,687		24,701		12,640		22,614		96,642	175,471		

Draft Budget Estimates for 2019 - 2022 (in EURO*)

Budget line	2019	2020	2021	2022	Total
10 Personnel					
1100 Professional Staff					
1101 Executive Secretary (P4)	149,000	149,000	149,000	149,000	596,000
1102 Assoc. Scientific and Project Officer (P2 part-time 80%)	80,800	82,300	83,800	85,300	332,200
1220 Consultancies	1,500	1,500	1,500	1,500	6,000
1300 Administrative Support					
1301 Administrative Assistant (G6 part-time 50%)	40,000	40,800	41,600	42,200	164,600
1302 Administrative Assistant (G6 part-time 50%)	40,000	40,800	41,600	42,200	164,600
1303 Secretary (G4 part-time 50%)	35,600	36,400	37,200	38,000	147,200
1600 Travel on official business					
1601 Secretariat staff	16,000	16,000	16,000	16,000	64,000
1602 Experts on mission	2,000	2,000	2,000	2,000	8,000
1999 Personnel Subtotal	364,900	368,800	372,700	376,200	1,482,600
20 Subcontracts					
2201 Bat Conservation Projects	0	0	0	0	0
2999 Subcontracts Subtotal	0	0	0	0	0
30 Meetings					
3301 Meeting of Parties	0	0	0	20,000	20,000
3302 Meeting of the Standing Committee	1,500	1,500	1,500	1,500	6,000
3303 Meeting of the Advisory Committee	20,000	20,000	20,000	20,000	80,000
3999 Meetings Subtotal	21,500	21,500	21,500	41,500	106,000
40 Equipment and Premises					
4100 Expendable equipment					
4101 Miscellaneous office supplies	2,000	2,000	2,000	2,000	8,000
4200 Non-expendable equipment					
4201 Office equipment	2,000	2,000	2,000	2,000	8,000
4300 Premises					
4301 Rent and maintenance costs**	0	0	0	0	0
4302 IT Services	10,000	10,000	10,000	10,000	40,000
4999 Equipment and Premises Subtotal	14,000	14,000	14,000	14,000	56,000
50 Miscellaneous Costs					
5100 Operation and Maintenance					
5101 Operation/maintenance computers	500	500	500	500	2,000
5102 Operation/maintenance of photocopier/fax	900	900	900	900	3,600
5200 Reporting Costs					
5201 Information material (incl. International Bat Night)	5,000	5,000	5,000	5,000	20,000
5202 Reference material	200	200	200	200	800
5300 Sundry					
5301 Telephone and Fax	2,000	2,000	2,000	2,000	8,000
5302 Postage and miscellaneous	2,000	2,000	2,000	2,000	8,000
5401 Hospitality	400	400	400	400	1,600
5999 Miscellaneous Costs Subtotal	11,000	11,000	11,000	11,000	44,000
SUBTOTAL	411,400	415,300	419,200	442,700	1,688,600
6000 UNEP programme support costs (13%)	53,482	53,989	54,496	57,551	219,518
GRAND TOTAL	464,882	469,289	473,696	500,251	1,908,118
Withdrawal from Trust Fund Reserve	65,909	44,092	22,276	0	132,277
Contributions to be shared by Parties	398,973	425,197	451,420	500,251	1,775,841

* Based on average exchange rate Jan - Mar 2018 (0,819)

** Paid entirely by the host country (Germany).

Contributions 2019 - 2022 with Scenario 2A

Party	UN Scale	Contributions	Percent	Contributions	Percent	Contributions	Percent	Contributions	Percent	Total	Total	Incr./Decr.	Incr./Decr.
	2018	2019	2019	2020	2020	2021	2021	2022	2022	2019 - 2022	2015 - 2018	2019-2022	Percent
Albania	0.008	1,250	0.313	1,500	0.353	1,750	0.388	2,000	0.400	6,500	4,000	2,500	62.500
Belgium	0.885	12,636	3.167	13,029	3.064	13,422	2.973	14,542	2.907	53,629	48,972	4,657	9.511
Bulgaria	0.045	1,250	0.313	1,500	0.353	1,750	0.388	2,000	0.400	6,500	4,000	2,500	62.500
Croatia	0.099	1,250	0.313	1,500	0.353	1,750	0.388	2,000	0.400	6,500	4,052	2,448	60.415
Cyprus	0.043	1,250	0.313	1,500	0.353	1,750	0.388	2,000	0.400	6,500	4,000	2,500	62.500
Czech Republic	0.344	4,074	1.021	4,506	1.060	4,938	1.094	5,653	1.130	19,171	14,568	4,603	31.594
Denmark	0.584	8,548	2.143	8,738	2.055	8,927	1.978	9,596	1.918	35,809	33,436	2,373	7.098
Estonia	0.038	1,250	0.313	1,500	0.353	1,750	0.388	2,000	0.400	6,500	4,000	2,500	62.500
Finland	0.456	6,578	1.649	6,758	1.589	6,938	1.537	7,493	1.498	27,767	25,592	2,175	8.499
France	4.859	63,975	16.035	67,933	15.977	71,892	15.926	79,844	15.961	283,644	240,064	43,580	18.153
Georgia	0.008	1,250	0.313	1,500	0.353	1,750	0.388	2,000	0.400	6,500	4,000	2,500	62.500
Germany	6.389	74,015	18.551	81,146	19.084	88,276	19.555	100,050	20.000	343,487	267,540	75,947	28.387
Hungary	0.161	2,918	0.731	2,918	0.686	2,918	0.646	2,918	0.583	11,672	11,672	0	0.000
Ireland	0.335	5,439	1.363	5,439	1.279	5,439	1.205	5,505	1.100	21,822	21,756	66	0.302
Israel	0.430	4,480	1.123	5,224	1.229	5,968	1.322	7,066	1.412	22,738	14,944	7,794	52.154
Italy	3.748	51,376	12.877	53,753	12.642	56,130	12.434	61,588	12.311	222,847	195,996	26,851	13.700
Latvia	0.050	1,250	0.313	1,500	0.353	1,750	0.388	2,000	0.400	6,500	4,000	2,500	62.500
Lithuania	0.072	1,250	0.313	1,500	0.353	1,750	0.388	2,000	0.400	6,500	4,000	2,500	62.500
Luxembourg	0.064	1,250	0.313	1,500	0.353	1,750	0.388	2,000	0.400	6,500	4,008	2,492	62.176
FYR Macedonia	0.007	1,250	0.313	1,500	0.353	1,750	0.388	2,000	0.400	6,500	4,000	2,500	62.500
Malta	0.016	1,250	0.313	1,500	0.353	1,750	0.388	2,000	0.400	6,500	4,000	2,500	62.500
Moldova	0.004	1,250	0.313	1,500	0.353	1,750	0.388	2,000	0.400	6,500	4,000	2,500	62.500
Monaco	0.010	1,250	0.313	1,500	0.353	1,750	0.388	2,000	0.400	6,500	4,000	2,500	62.500
Montenegro	0.004	1,250	0.313	1,500	0.353	1,750	0.388	2,000	0.400	6,500	4,000	2,500	62.500
Netherlands	1.482	21,443	5.375	22,007	5.176	22,570	5.000	24,353	4.868	90,373	83,516	6,857	8.210
Norway	0.849	10,528	2.639	11,437	2.690	12,345	2.735	13,951	2.789	48,261	38,480	9,781	25.418
Poland	0.841	9,369	2.348	10,622	2.498	11,875	2.631	13,819	2.763	45,685	32,464	13,221	40.727
Portugal	0.392	5,849	1.466	5,939	1.397	6,029	1.336	6,441	1.288	24,258	23,036	1,222	5.307
Romania	0.184	2,091	0.524	2,351	0.553	2,612	0.579	3,024	0.604	10,078	7,320	2,758	37.671
San Marino	0.003	1,250	0.313	1,500	0.353	1,750	0.388	2,000	0.400	6,500	4,000	2,500	62.500
Slovakia	0.160	1,668	0.418	1,945	0.457	2,221	0.492	2,629	0.526	8,463	5,568	2,895	51.996
Slovenia	0.084	1,250	0.313	1,500	0.353	1,750	0.388	2,000	0.400	6,500	4,564	1,936	42.419
Sweden	0.956	12,747	3.195	13,472	3.168	14,198	3.145	15,709	3.140	56,126	48,084	8,042	16.725
Switzerland	1.140	14,024	3.515	15,281	3.594	16,539	3.664	18,733	3.745	64,577	51,068	13,509	26.452
Ukraine	0.103	1,250	0.313	1,500	0.353	1,750	0.388	2,000	0.400	6,500	4,248	2,252	53.013
United Kingdom	4.463	65,965	16.534	67,199	15.804	68,433	15.159	73,337	14.660	274,934	258,924	16,010	6.183
Sum contrib.	29.316	398,973	100.000	425,197	100.000	451,420	100.000	500,251	100.000	1,775,841	1,491,872	283,969	19.034
Total budget		464,882		469,289		473,696		500,251		1,908,118	1,652,399	255,719	15.476
From Reserve		65,909		44,092		22,276		0		132,277	175,471		

Draft Budget Estimates for 2019 - 2022 (in EURO*)

Budget line	2019	2020	2021	2022	Total
10 Personnel					
1100 Professional Staff					
1101 Executive Secretary (P4)	149,000	149,000	149,000	149,000	596,000
1102 Assoc. Scientific and Project Officer (P2 part-time 80%)	80,800	82,300	83,800	85,300	332,200
1220 Consultancies	1,500	1,500	1,500	1,500	6,000
1300 Administrative Support					
1301 Administrative Assistant (G6 part-time 50%)	40,000	40,800	41,600	42,200	164,600
1302 Administrative Assistant (G6 part-time 50%)	40,000	40,800	41,600	42,200	164,600
1303 Secretary (G4 part-time 50%)	35,600	36,400	37,200	38,000	147,200
1600 Travel on official business					
1601 Secretariat staff	16,000	16,000	16,000	16,000	64,000
1602 Experts on mission	2,000	2,000	2,000	2,000	8,000
1999 Personnel Subtotal	364,900	368,800	372,700	376,200	1,482,600
20 Subcontracts					
2201 Bat Conservation Projects	0	0	0	0	0
2999 Subcontracts Subtotal	0	0	0	0	0
30 Meetings					
3301 Meeting of Parties	0	0	0	20,000	20,000
3302 Meeting of the Standing Committee	1,500	1,500	1,500	1,500	6,000
3303 Meeting of the Advisory Committee	20,000	20,000	20,000	20,000	80,000
3999 Meetings Subtotal	21,500	21,500	21,500	41,500	106,000
40 Equipment and Premises					
4100 Expendable equipment					
4101 Miscellaneous office supplies	2,000	2,000	2,000	2,000	8,000
4200 Non-expendable equipment					
4201 Office equipment	2,000	2,000	2,000	2,000	8,000
4300 Premises					
4301 Rent and maintenance costs**	0	0	0	0	0
4302 IT Services	10,000	10,000	10,000	10,000	40,000
4999 Equipment and Premises Subtotal	14,000	14,000	14,000	14,000	56,000
50 Miscellaneous Costs					
5100 Operation and Maintenance					
5101 Operation/maintenance computers	500	500	500	500	2,000
5102 Operation/maintenance of photocopier/fax	900	900	900	900	3,600
5200 Reporting Costs					
5201 Information material (incl. International Bat Night)	5,000	5,000	5,000	5,000	20,000
5202 Reference material	200	200	200	200	800
5300 Sundry					
5301 Telephone and Fax	2,000	2,000	2,000	2,000	8,000
5302 Postage and miscellaneous	2,000	2,000	2,000	2,000	8,000
5401 Hospitality	400	400	400	400	1,600
5999 Miscellaneous Costs Subtotal	11,000	11,000	11,000	11,000	44,000
SUBTOTAL	411,400	415,300	419,200	442,700	1,688,600
6000 UNEP programme support costs (13%)	53,482	53,989	54,496	57,551	219,518
GRAND TOTAL	464,882	469,289	473,696	500,251	1,908,118
Withdrawal from Trust Fund Reserve	66,759	45,792	24,826	26,567	163,944
Contributions to be shared by Parties	398,123	423,497	448,870	473,684	1,744,174

* Based on average exchange rate Jan - Mar 2018 (0,819)

** Paid entirely by the host country (Germany).

Contributions 2019 - 2022 with Scenario 2B

Party	UN Scale	Contributions	Percent	Contributions	Percent	Contributions	Percent	Contributions	Percent	Total	Total	Incr./Decr.	Incr./Decr.
	2018	2019	2019	2020	2020	2021	2021	2022	2022	2019 - 2022	2015 - 2018	2019-2022	Percent
Albania	0.008	1,200	0.301	1,400	0.331	1,600	0.356	1,800	0.380	6,000	4,000	2,000	50.000
Belgium	0.885	12,636	3.174	13,029	3.077	13,422	2.990	13,815	2.917	52,902	48,972	3,930	8.025
Bulgaria	0.045	1,200	0.301	1,400	0.331	1,600	0.356	1,800	0.380	6,000	4,000	2,000	50.000
Croatia	0.099	1,200	0.301	1,400	0.331	1,600	0.356	1,800	0.380	6,000	4,052	1,948	48.075
Cyprus	0.043	1,200	0.301	1,400	0.331	1,600	0.356	1,800	0.380	6,000	4,000	2,000	50.000
Czech Republic	0.344	4,074	1.023	4,506	1.064	4,938	1.100	5,370	1.134	18,888	14,568	4,320	29.654
Denmark	0.584	8,548	2.147	8,738	2.063	8,927	1.989	9,116	1.924	35,329	33,436	1,893	5.662
Estonia	0.038	1,200	0.301	1,400	0.331	1,600	0.356	1,800	0.380	6,000	4,000	2,000	50.000
Finland	0.456	6,578	1.652	6,758	1.596	6,938	1.546	7,118	1.503	27,392	25,592	1,800	7.033
France	4.859	63,975	16.069	67,933	16.041	71,892	16.016	75,850	16.013	279,650	240,064	39,586	16.490
Georgia	0.008	1,200	0.301	1,400	0.331	1,600	0.356	1,800	0.380	6,000	4,000	2,000	50.000
Germany	6.389	74,015	18.591	81,146	19.161	88,276	19.666	94,848	20.023	338,285	267,540	70,745	26.443
Hungary	0.161	2,918	0.733	2,918	0.689	2,918	0.650	2,918	0.616	11,672	11,672	0	0.000
Ireland	0.335	5,439	1.366	5,439	1.284	5,439	1.212	5,439	1.148	21,756	21,756	0	0.000
Israel	0.430	4,480	1.125	5,224	1.234	5,968	1.330	6,713	1.417	22,385	14,944	7,441	49.793
Italy	3.748	51,376	12.905	53,753	12.693	56,130	12.505	58,507	12.351	219,766	195,996	23,770	12.128
Latvia	0.050	1,200	0.301	1,400	0.331	1,600	0.356	1,800	0.380	6,000	4,000	2,000	50.000
Lithuania	0.072	1,200	0.301	1,400	0.331	1,600	0.356	1,800	0.380	6,000	4,000	2,000	50.000
Luxembourg	0.064	1,200	0.301	1,400	0.331	1,600	0.356	1,800	0.380	6,000	4,008	1,992	49.701
FYR Macedonia	0.007	1,200	0.301	1,400	0.331	1,600	0.356	1,800	0.380	6,000	4,000	2,000	50.000
Malta	0.016	1,200	0.301	1,400	0.331	1,600	0.356	1,800	0.380	6,000	4,000	2,000	50.000
Moldova	0.004	1,200	0.301	1,400	0.331	1,600	0.356	1,800	0.380	6,000	4,000	2,000	50.000
Monaco	0.010	1,200	0.301	1,400	0.331	1,600	0.356	1,800	0.380	6,000	4,000	2,000	50.000
Montenegro	0.004	1,200	0.301	1,400	0.331	1,600	0.356	1,800	0.380	6,000	4,000	2,000	50.000
Netherlands	1.482	21,443	5.386	22,007	5.196	22,570	5.028	23,134	4.884	89,154	83,516	5,638	6.751
Norway	0.849	10,528	2.644	11,437	2.701	12,345	2.750	13,253	2.798	47,563	38,480	9,083	23.604
Poland	0.841	9,369	2.353	10,622	2.508	11,875	2.646	13,128	2.771	44,994	32,464	12,530	38.597
Portugal	0.392	5,849	1.469	5,939	1.402	6,029	1.343	6,119	1.292	23,936	23,036	900	3.907
Romania	0.184	2,091	0.525	2,351	0.555	2,612	0.582	2,872	0.606	9,926	7,320	2,606	35.601
San Marino	0.003	1,200	0.301	1,400	0.331	1,600	0.356	1,800	0.380	6,000	4,000	2,000	50.000
Slovakia	0.160	1,668	0.419	1,945	0.459	2,221	0.495	2,498	0.527	8,332	5,568	2,764	49.641
Slovenia	0.084	1,200	0.301	1,400	0.331	1,600	0.356	1,800	0.380	6,000	4,564	1,436	31.464
Sweden	0.956	12,747	3.202	13,472	3.181	14,198	3.163	14,923	3.150	55,340	48,084	7,256	15.090
Switzerland	1.140	14,024	3.523	15,281	3.608	16,539	3.685	17,795	3.757	63,639	51,068	12,571	24.616
Ukraine	0.103	1,200	0.301	1,400	0.331	1,600	0.356	1,800	0.380	6,000	4,248	1,752	41.243
United Kingdom	4.463	65,965	16.569	67,199	15.868	68,433	15.246	69,668	14.708	271,265	258,924	12,341	4.766
Sum contrib.	29.316	398,123	100.000	423,497	100.000	448,870	100.000	473,684	100.000	1,744,174	1,491,872	252,302	16.912
Total budget		464,882		469,289		473,696		500,251		1,908,118	1,652,399	255,719	15.476
From Reserve		66,759		45,792		24,826		26,567		163,944	175,471		