

6th Session of the Meeting of Parties

Prague, Czech Republic, 20 – 22 September 2010

Report on income and expenditure for the financial years 2007-2009

(prepared by the Secretariat)



Income

The Secretariat can report that for the financial years 2007 – 2009 all contributions to the regular budget have been received with only one exception for 2009 (Status 31 July 2010, see Inf.EUROBATS.MoP6.8).

The Secretariat would like to express its sincere thanks to the Parties for paying their annual contributions promptly and in such a reliable manner.

In addition to the contributions to the regular budget increasingly voluntary contributions are received for publications and other special activities. In particular the very successful EUROBATS Projects Initiative (EPI) launched in August 2008 is fully financed through voluntary contributions. **Annex 1** is listing all voluntary contributions received in the period 2007 – 2009.

Expenditure

At **Annexes 2 - 4** are tables listing the expenditure in each of the financial years on the budget lines as adopted by the 5th Session of the Meeting of Parties. The Secretariat is pleased to report that the overall budget performance has fully met the planned expenditure with no shortfalls.

Voluntary Contributions received in the financial years 2007 – 2009

2007:

Luxembourg: 5,000 EUR received for projects in bat conservation and public awareness raising. With this contribution, projects were conducted in Romania and Ukraine starting in 2007 and finalised in 2008.

Germany: 25,600 EUR received for logistical arrangements and the funding of participants from countries with economies in transition at the 12th Meeting of the Advisory Committee, for public awareness material and partially also for the project in Ukraine mentioned above.

The Netherlands: 18,984 EUR received as financial support for the EUROBATS budget lines 5201 (Information material) and 5202 (Reference material) for the years 2007-2010. A further 14,496 € earmarked voluntary contribution has been received from The Netherlands for the production of DVDs and partially for the publication on “Protecting and managing underground habitats for bats”.

United Kingdom: A GBP 9,999 earmarked voluntary contribution has been received from the United Kingdom for a workshop on “Mitigating the Impacts of Development and Land Use Change on Bats”. A further GBP 9,999 contribution was received from the UK for a workshop on “Wind Turbines and Bat Populations”.

2008:

Germany: The bat conservation project in Sochi region, Russian Federation was started in September 2008 and will last until July 2009. Germany funded this project with 12,900 EUR in 2008.

Layout and print of EUROBATS Publication Series No 3 were paid with this part of the annual voluntary contribution (9,755 EUR).

France: Layout and print of EUROBATS Publication Series No 3 (French version) were paid with this voluntary contribution (3,366 EUR, contribution not yet received).

Luxembourg: The project “Key sites for cave-dwelling bats of the Continental South of Ukraine” was financed by the voluntary contribution of Luxembourg 2008 with 1,253 EUR. This project was finalised in February 2009

The project on raising awareness of bats and bat conservation in Cyprus was funded with 3,000 EUR in 2008. The project ends in December 2009.

Monaco: The project "Bat survey and Public Relations in Strandja Nature Park, Bulgaria" was financed with 4,424.78 EUR in 2008. This project ends in November 2009.

Netherlands: The reprint of EUROBATS Publication Series No 2 was financed with 2,172 EUR and the shipping of EUROBATS Publication Series with 2,413 EUR.

2009:

France: 10,000 EUR received in the end of 2008 for EPI were spent to co-finance projects in Ukraine, Italy and Albania/Poland. 6,255 EUR (contribution not yet received) were allocated and spent for the production of the French version of EUROBATS Publication Series No. 4, the EUROBATS leaflet in French and a French version of the forestry leaflet.

Germany: 25,600 EUR received in 2009 were spent as following:

- 16,228 EUR to finalise the Russian project in Sochi region (started in 2008) and for EPI projects in Russia (pond bat), Germany and Bulgaria;
- 2,789 EUR for the participation of bat experts from Israel, Jordan, Syria, Turkey in the EUROBATS 14th Advisory Committee Meeting;
- 6,583 EUR for information material: reprint of Publication Series No. 3, production of forestry leaflet and Publications Series No. 4 (proportional).

Italy: 7,000 EUR received in 2009 were allocated and will be spent to co-finance the EPI project in Italy that started in 2010.

Luxembourg: 5,000 EUR received in 2009 were spent on EPI projects in Cyprus, Bulgaria and Romania (project on *R. euryale*).

United Kingdom: 10,400 EUR received in 2009 were spent on EPI projects in Ukraine, Hungary and Romania (sites of interest).

Report on expenditure for 2007 (in EUR)

Budget line	EUROBATS Trust Fund (BTL) 2007				Voluntary Contributions (QFL) 2007		
	as appr. MoP	as revised	expenditure	remaining	allocated	expenditure	remaining
10 PERSONNEL COMPONENT							
1100 Professional Staff							
1101 Executive Secretary (P4)	131.800	131.800	107.604	24.196	-	-	-
1199 Sub-total	131.800	131.800	107.604	24.196	-	-	-
1200 Consultants and Translators							
1220 Consultancies	1.500	1.800	1.800	0	-	-	-
1299 Sub-total	1.500	1.800	1.800	0	-	-	-
1300 Administrative Support							
1301 Administrative Assistant (G5)	31.400	31.400	21.480	9.920	-	-	-
1302 Administrative Assistant (G5)	31.400	31.400	27.044	4.356	-	-	-
1303 Secretary (G4)	29.400	29.400	22.486	6.914	-	-	-
1399 Sub-total	92.200	92.200	71.011	21.189	-	-	-
1600 Travel on official business							
1601 Secretariat Staff	12.000	12.000	9.179	2.821	-	-	-
1602 Experts on mission	2.000	2.000	881	1.119	-	-	-
1699 Sub-total	14.000	14.000	10.060	3.940	-	-	-
1999 Component total	239.500	239.800	190.475	49.325			
20 SUBCONTRACTS							
2201 Wind turbines workshop					13.069	13.069	0
2202 Mitigation workshop	-	-	-	-	12.970	13.069	-99
2203 Bat Conservation Projects *	-	-	-	-	5.447	6.700	-1.253
2999 Component total	-	-	-	-	31.486	32.838	-1.352
30 MEETINGS							
3301 Mtg. of Parties **	0	0	-7.883	7.883	7.883	7.883	0
3302 Standing Committee Meeting	0	385	384	1	-	-	-
3303 Advisory Committee Meeting ***	12.000	12.000	-14.318	26.318	26.057	26.057	0
3999 Component total	12.000	12.385	-21.817	34.202	33.940	33.940	0
40 EQUIPMENT AND PREMISES							
4100 Expendable Equipment							
4101 Misc. Office Supplies	2.000	2.000	1.108	892	-	-	-
4199 Sub-total	2.000	2.000	1.108	892	-	-	-
4200 Non-Expendable equipment							
4201 Office Equipment	2.000	2.000	37	1.963	-	-	-
4299 Sub-total	2.000	2.000	37	1.963	-	-	-
4999 Component total	4.000	4.000	1.145	2.855	-	-	-
50 MISCELLANEOUS COSTS							
5100 Operations and Maintenance							
5101 Oper./ Maint. computers	500	500	0	500	-	-	-
5102 Oper./Maint. Photocopier/fax	900	900	214	686	-	-	-
5199 Sub-total	1.400	1.400	214	1.186	-	-	-
5200 Reporting Costs							
5201 Information material ****	0	0	-11.815	11.815	45.515	33.104	12.411
5202 Reference material	0	0	0	0	800	50	750
5299 Sub-total	0	0	-11.815	11.815	46.315	33.154	13.161
5300 Sundry							
5301 Telephone & Fax	2.000	2.000	1.847	153	-	-	-
5302 Postage & miscellaneous	2.000	2.000	1.527	473	-	-	-
5303 Bank charges	400	400	0	400	-	-	-
5399 Sub-total	4.400	4.400	3.374	1.026	-	-	-
5400 Hospitality & Contingency							
5401 Hospitality	400	400	61	339	-	-	-
5402 Contingency	9.154	12.469	-585	13.054	-	-	-
5499 Sub-total	9.554	12.869	-524	13.393	-	-	-
5500 Audit							
5501 Audit costs	4000	0	0	0	-	-	-
5499 Sub-total	4000	0	0	0	-	-	-
5999 Component total	19.354	18.669	-8.751	27.420	46.315	33.154	13.161
Total	274.854	274.854	161.052	113.802	111.741	99.931	11.810
Programme Support Costs (13%)	35.731	35.731			14.526		
GRAND TOTAL	310.585	310.585			126.267		

Please note:

- * 2203: 1. Bat conservation projects were started in Romania and Ukraine in 2007 which will last until Sep 2008 resp. Feb 2009. The estimated costs of the two projects (6,700 EUR) are higher than the money received for this purpose in 2006 (5,447 EUR), taking into account that voluntary contributions from LUX and D for this purpose are assured in 2008.
2. The following amounts are allocated in QFL 2203: 4,425 EUR from Luxembourg + 1,022 EUR from Germany.
- ** 3301: A voluntary contribution of 6,000 GBP was received from the United Kingdom in 2006; however, the expenses for MoP5 (in 2006) were provisionally booked under BTL in 2006 and could be rebooked to QFL only in 2007 as prior-year adjustment. Therefore, the funds received in 2006 (7,883 EUR) were rephased from 2006 to 2007.
- *** 3303: 1. The expenses for AC11 (2006) were provisionally booked under BTL in 2006 and could be rebooked to QFL only in 2007 as prior-year adjustment (14,670 EUR);
2. The remaining expenditure in QFL 3303 are the expenses for AC12 in 2007 paid with the voluntary contribution from Germany (11,387 EUR)
3. The credit (-14,318 EUR) in BTL 3303 is the result of the prior-year-adjustment mentioned under 1.
- **** 5201: 1. An expenditure of 11,815 EUR occurred in 2006 for the production of DVDs and was booked under BTL in 2006. When the relating voluntary contribution from The Netherlands was received in 2007, this expenditure was rebooked to QFL in 2007 by a prior-year adjustment.
2. The Netherlands paid their voluntary contributions for the 4-year-period 2007-2010 in one instalment in 2007. 16,000 EUR are committed for QFL 5201, 800 EUR for QFL 5202. This explains the positive remaining balances in these budget lines.
3. The following amounts are allocated in QFL 5201: 10,246 EUR from Germany + 12,828 EUR from The Netherlands (for DVDs) + 16,000 from The Netherlands (for 2007-2010) + 6,441 EUR from the United Kingdom (received in 2006 for the underground sites publication => rephased from 2006 to 2007).

Report on expenditure for 2008 (in EUR)

Budget line	EUROBATS Trust Fund (BTL) 2008				Voluntary Contributions (QFL) 2008		
	as appr. MoP	as revised	expenditure	remaining	allocated	expenditure	remaining
10 PERSONNEL COMPONENT							
1100 Professional Staff							
1101 Executive Secretary (P4)	133.500	157.696	109.103	48.593	-	-	-
1199 Sub-total	133.500	157.696	109.103	48.593	-	-	-
1200 Consultants and Translators							
1220 Consultancies	1.500	1.200	0	1.200	-	-	-
1299 Sub-total	1.500	1.200	0	1.200	-	-	-
1300 Administrative Support							
1301 Administrative Assistant (G5)	32.200	39.120	19.155	19.965	-	-	-
1302 Administrative Assistant (G5)	32.200	41.114	23.571	17.543	-	-	-
1303 Secretary (G4)	30.150	43.389	37.924	5.465	-	-	-
1399 Sub-total	94.550	123.623	80.650	42.973	-	-	-
1600 Travel on official business							
1601 Secretariat Staff	13.000	24.145	13.079	11.066	-	-	-
1602 Experts on mission	2.000	4.459	4.754	-295	-	-	-
1699 Sub-total	15.000	28.604	17.833	10.771	-	-	-
1999 Component total	244.550	311.123	207.586	103.537			
20 SUBCONTRACTS							
2201					-	-	-
2202	-	-	-	-	-	-	-
2203 Bat Conservation Projects *	-	-	-	-	20.497	20.500	-3
2999 Component total	-	-	-	-	20.497	20.500	-3
30 MEETINGS							
3301 Mtg. of Parties	0	0	0	0	-	-	-
3302 Standing Committee Meeting	0	1.083	1.083	0	-	-	-
3303 Advisory Committee Meeting	0	18.570	15.769	2.801	-	-	-
3999 Component total	0	19.653	16.853	2.800	-	-	-
40 EQUIPMENT AND PREMISES							
4100 Expendable Equipment							
4101 Misc. Office Supplies	2.000	2.892	730	2.162	-	-	-
4199 Sub-total	2.000	2.892	730	2.162	-	-	-
4200 Non-Expendable equipment							
4201 Office Equipment	2.000	3.963	1.043	2.920	-	-	-
4299 Sub-total	2.000	3.963	1.043	2.920	-	-	-
4999 Component total	4.000	6.855	1.772	5.083	-	-	-
50 MISCELLANEOUS COSTS							
5100 Operations and Maintenance							
5101 Oper./ Maint. computers	500	1.000	0	1.000	-	-	-
5102 Oper./ Maint. Photocopier/fax	900	1.586	214	1.372	-	-	-
5199 Sub-total	1.400	2.586	214	2.372	-	-	-
5200 Reporting Costs							
5201 Information material **	0	11.815	0	11.815	25.706	23.247	2.459
5202 Reference material	0	0	0	0	750	0	750
5299 Sub-total	0	11.815	0	11.815	26.456	23.247	3.209
5300 Sundry							
5301 Telephone & Fax	2.000	2.153	1.803	350	-	-	-
5302 Postage & miscellaneous	2.000	3.878	2.400	1.478	-	-	-
5303 Bank charges	400	400	0	400	-	-	-
5399 Sub-total	4.400	6.431	4.203	2.228	-	-	-
5400 Hospitality							
5401 Hospitality	400	739	240	499	-	-	-
5499 Sub-total	400	739	240	499	-	-	-
5500 Other							
5501 Contingency	11.990	21.340	3.949	17.391	-	-	-
5499 Sub-total	11.990	21.340	3.949	17.391	-	-	-
5999 Component total	18.190	42.911	8.606	34.305	26.456	23.247	3.209
Total ***	266.740	380.542	234.817	145.725	46.953	43.747	3.206
Programme Support Costs (13%)	34.676	49.470	30.526		6.104	5.687	
GRAND TOTAL	301.416	430.012	265.343		53.057	49.434	

Please note:

- * 2203: 1. Bat conservation projects were started in Russian Federation, Bulgaria and Cyprus in 2008 which will continue until July, November and December 2009 respectively. The first pro-rata payments were done in 2008; the further payments (due in 2009) will be covered by voluntary contributions 2009. The project in Romania started in 2007 was finalised in Sept 2008. For the project in Ukraine (also started in 2007), a second pro-rata payment was done in autumn 2008 after submission of an interim report; this project was finalised by the end of Feb 2009.
2. The following amounts are allocated in QFL 2203: 4,425 EUR from Luxembourg + 12,900 EUR from Germany + 4,425 EUR from Monaco minus balance 2007 (-1,253 EUR).
3. France provided a voluntary contribution of 10,000 EUR for bat conservation projects which was received in the end of 2008 and will be recorded in the financial year 2009.
- ** 5201: 1. BTL: An expenditure of 11,815 EUR occurred in 2006 for the production of DVDs and was booked under BTL in 2006. When the relating voluntary contribution from The Netherlands was received in 2007, this expenditure was rebooked to QFL in 2007 through a prior-year adjustment. No use was made of this money in 2008 as all expenditure for publicity was covered by voluntary contributions. Consequently, the amount allocated in the BTL fund will be fully available for 2009.
2. QFL: The Netherlands paid their voluntary contributions for the 4-year-period 2007-2010 in one instalment in 2007. 16,000 EUR were committed for QFL 5201, 800 EUR for QFL 5202. This explains the positive remaining balances in these budget lines.
3. The following amounts are allocated in QFL 5201: 9,755 EUR from Germany + 3,540 EUR from France + 12,411 EUR balance from 2007.
- *** Total: A balance of 113,802 EUR was rephased from 2007 in BTL.

Report on expenditure for 2009 (in EUR)

Budget line	EUROBATS Trust Fund (BTL) 2009				Voluntary Contributions (QFL) 2009		
	as appr. MoP	as revised	expenditure	remaining	allocated	expenditure	remaining
10 PERSONNEL COMPONENT							
1100 Professional Staff							
1101 Executive Secretary (P4)	135.300	135.300	115.176	20.124	-	-	-
1199 Sub-total	135.300	135.300	115.176	20.124	-	-	-
1200 Consultants and Translators							
1220 Consultancies	1.500	1.500	0	1.500	-	-	-
1299 Sub-total	1.500	1.500	0	1.500	-	-	-
1300 Administrative Support							
1301 Administrative Assistant (G5)	33.000	33.000	25.981	7.019	-	-	-
1302 Administrative Assistant (G5)	33.000	33.000	26.282	6.718	-	-	-
1303 Secretary (G4)	30.850	30.850	24.605	6.245	-	-	-
1399 Sub-total	96.850	96.850	76.868	19.982	-	-	-
1600 Travel on official business							
1601 Secretariat Staff	14.000	18.000	12.298	5.702	-	-	-
1602 Experts on mission *	2.000	5.000	4.613	387	5.500	0	5.500
1699 Sub-total	16.000	23.000	16.910	6.090	-	-	-
1999 Component total	249.650	256.650	208.954	47.696	5.500	0	5.500
20 SUBCONTRACTS							
2201					-	-	-
2202					-	-	-
2203 Bat Conservation Projects **					63.625	32.698	30.927
2999 Component total	-	-	-	-	63.625	32.698	30.927
30 MEETINGS							
3301 Mtg. of Parties	0	0	0	0	-	-	-
3302 Standing Committee Meeting	0	928	928	0	-	-	-
3303 Advisory Committee Meeting	12.000	23.995	24.822	-827	2.789	2.789	0
3999 Component total	12.000	24.923	25.750	-827	2.789	2.789	0
40 EQUIPMENT AND PREMISES							
4100 Expendable Equipment							
4101 Misc. office Supplies	2.000	2.000	1.403	597	-	-	-
4199 Sub-total	2.000	2.000	1.403	597	-	-	-
4200 Non-Expendable equipment							
4201 Office Equipment	2.000	2.000	1.201	799	-	-	-
4299 Sub-total	2.000	2.000	1.201	799	-	-	-
4300 Premises							
4302 IT services	0	22.841	22.841	0	-	-	-
4199 Sub-total	0	22.841	22.841	0	-	-	-
4999 Component total	4.000	26.841	25.444	1.396	-	-	-
50 MISCELLANEOUS COSTS							
5100 Operations and Maintenance							
5101 Oper./ Maint. computers	500	500	0	500	-	-	-
5102 Oper./Maint. Photocopier/fax	900	900	222	678	-	-	-
5199 Sub-total	1.400	1.400	222	1.178	-	-	-
5200 Reporting Costs							
5201 Information material ***	0	35.000	1.595	33.405	15.297	14.495	802
5202 Reference material	0	0	0	0	750	0	750
5299 Sub-total	0	35.000	1.595	33.405	16.047	14.495	1.552
5300 Sundry							
5301 Telephone & Fax	2.000	2.000	1.554	446	-	-	-
5302 Postage & miscellaneous	2.000	2.000	1.474	526	-	-	-
5303 Bank charges	400	400	0	400	-	-	-
5399 Sub-total	4.400	4.400	3.028	1.372	-	-	-
5400 Hospitality							
5401 Hospitality	400	400	238	162	-	-	-
5499 Sub-total	400	400	238	162	-	-	-
5500 Other							
5501 Contingency ****	9.812	9.812	-2.808	12.620	4.949	0	4.949
5499 Sub-total	9.812	9.812	-2.808	12.620	4.949	0	4.949
5999 Component total	16.012	51.012	2.275	48.737	20.996	14.495	6.501
Total *****	281.662	359.425	262.424	97.002	92.910	49.982	42.928
Programme Support Costs (13%)	36.616	46.725	34.115		12.078	6.498	
GRAND TOTAL	318.278	406.151	296.539		104.989	56.480	

Please note:

- * 1602: QFL: 5,500 EUR from the QFL reserve were allocated for the financial support of the 2nd Berlin Bat Meeting in 2010. However, the contract was closed in 2010 only, so the full amount will be relocated to 2010.

- ** 2203: 1. QFL: The bat conservation projects in Russian Federation, Bulgaria and Cyprus that started in 2008 continued in 2009; therefore the second and final payments of altogether 5,598 EUR were covered by voluntary contributions 2009.
In 2009, bat conservation projects started in Ukraine, Germany, Russian Federation and Hungary. All projects were concluded in 2009, no further payments will have to be done in 2010 (total payment for projects in 2009: 27,100 EUR).
2. The following amounts are allocated in QFL 2203: 10,000 EUR from France (received in the end of 2008) + 16,228 EUR from Germany + 7,000 EUR from Italy + 5,000 EUR from Luxembourg + 10,400 EUR from United Kingdom + 15,000 EUR from QFL reserve minus balance 2008 (-3 EUR).

- *** 5201: 1. The following amount are allocated in QFL 5201: 2,459 EUR balance from 2008 + 6,583 EUR from Germany + 6,255 EUR from France (payment still outstanding, but money already spent in 2009).
2. QFL: The Netherlands paid their voluntary contributions for the 4-year-period 2007-2010 in one instalment in 2007. 16,000 EUR were committed for QFL 5201, 800 EUR for QFL 5202. This explains the positive remaining balances in these budget lines.

- **** 5501: 1. BTL: Credit caused by reimbursement of VAT.
2. QFL: 4,949 EUR balance from the QFL reserve.

- ***** Total: BTL: A balance of 77,763 EUR was rephased to 2009 out of the 145,725 EUR balance from 2008 .