

AGREEMENT ON THE CONSERVATION OF BATS IN EUROPE

Accord Relatif a la Conservation
des Chauves-Souris en Europe

Abkommen zur Erhaltung
der Fledermause in Europa



AGREEMENT ON THE CONSERVATION OF BATS IN EUROPE

Report from the First Session of the Meeting of the Parties

Bristol, 18-20 July 1995

DEPARTMENT OF THE ENVIRONMENT *INTERIM SECRETARIAT*

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Agenda item 1 - Opening of the Meeting

Sir Paul Beresford, Under Secretary of State in the Department of the Environment, representing the Government of the United Kingdom, welcomed all participants to the Meeting. He highlighted the need for international cooperation on the conservation of bats and the key role that this Agreement would play in fulfilling this function. He recognised the important contribution that non-governmental organisations had played in the formulation of the Agreement, and that their continued participation in future actions was essential. He wished participants success in producing decisions which would stimulate and encourage international cooperation.

Agenda item 2 - Election of Chairpersons

It was unanimously agreed that **Roy Bunce**, of the UK, would Chair the Meeting and that **Peter Lina**, of the Netherlands, would serve as Vice-Chairman.

During the initial plenary session it was agreed that administrative and scientific working groups should be formed. The tasks to be allocated to the working groups were agreed as follows:

Administrative working group

- the location of the Permanent Secretariat;
- the terms of reference of the Permanent Secretariat;
- the terms of reference of the Advisory Committee;
- a budget for the Agreement until the end of 1995; and
- a triennium budget for the period 1996-1998.

Scientific working group

- the Geographical scope of the Agreement;
- an action plan to take forward measures to enhance the conservation of bats during the period 1995-1998; and
- the format of implementation reports.

There was unanimous agreement for **Gerhard Adams**, Germany, and **Peter Lina**, Netherlands,

to Chair these groups. The recommendations of each working group appear against the relevant agenda item.

Agenda item 3 - Adoption of Agenda

The **Chairman** referred to document CMS/Bats/1/Sec.1, and proposed that items 4 and 5 be reversed so that admittance of observers could be agreed by the Parties prior to any opening statements being made; and items 11.1 and 11.2 also be reversed to allow the mechanism for submitting national implementation reports be considered before discussing the reports received by the Meeting. The Meeting so adopted the agenda, a non-annotated version of which is attached to this report as Annex A.

Agenda item 4 - Procedural Matters

4.1. Rules of Procedure

The **Chairman** presented the draft Rules of Procedure proposed by the Interim Secretariat (Document CMS/BATS/1/Sec.2). These were based upon those adopted for the first session of the Meeting of Parties to the Agreement on the Conservation of Small Cetaceans of the Baltic and North Seas (ASCOBANS). It was noted that a number of references to Articles would need to be corrected to refer to the Agreement on the Conservation of Bats in Europe, and not ASCOBANS.

With regard to Rule 17, **France** requested that French be recognised as a working language to the Meeting alongside English. The **UNEP Secretariat ("CMS")** pointed out that this might have budgetary and organisational implications which would result in other languages also having to be considered. The **CMS** explained that following the example of the Convention, every session of the Meeting of the Parties will determine and adopt Rules of Procedure. With interpretation being provided into English, French, and German, at this session, Rule 17 could be amended on this occasion to reflect this. For the second and subsequent sessions of the Meeting of the Parties, the Secretariat would have to consult with the Parties on the question of the working languages for those sessions, taking into consideration the financial resources available.

The Meeting adopted the Rules of Procedure subject to these two considerations. A copy of the revised Rules are attached as Annex B.

4.2. Approval of Credentials

The **Interim Secretariat** reported that the credentials of representatives for the nine Parties, all of whom were present, had been received, and that eight were in order. The Czech Republic had submitted a fax copy of their credentials which was not acceptable for the purpose of an international Meeting. The **Chairman** proposed that given that the Czech delegation had agreed

to provide an original copy in due course, the delegation be provisionally accepted as possessing full credentials pending receipt of the original copy.

The **Interim Secretariat** drew the Meeting's attention to the position of France and the Republic of Ireland, who had deposited instruments too late for the countries to be considered full Parties at the first session of the Meeting of the Parties. The Republic of Ireland would become a full Party on 21 July 1995, and France would do so on 6 August 1995. The **Chairman** hoped that all decisions at the Meeting would be reached by consensus rather than resorting to the formal procedure of voting, thus allowing France and the Republic of Ireland, together with observers, to participate fully.

4.3. Admittance of Observers

The **Interim Secretariat** referred to document CMS\BATS\1\Sec.3 and read out a list of Observers in attendance at the Meeting. It was also noted that a number of additional Party delegates and Range States were present. All observers present were admitted. A full list of participants is attached as Annex C.

Agenda item 5 - Opening Addresses and Statements

No opening addresses or statements were offered.

Agenda item 6 - Scope of the Agreement

6.1. Geographical Scope

The **Interim Secretariat** put forward a Resolution (document CMS\BATS\1\Sec.4) to clarify the definition of Range States falling under the Agreement, including a map of the proposed area. A number of delegations expressed difficulties with the proposed area. The **Chairman** requested that the scientific working group should consider the matter and present a revised proposal. Later in the Meeting the **Scientific Working Group** produced a paper, CMS\BATS\1\Sec.4(rev.2), which recommended that in view of the current lack of knowledge about the migratory range of European bats, particularly at the eastern border, an Advisory Committee should consider the matter and make proposals to the next ordinary session of the Meeting of the Parties. There were no objections to this proposal which was thus adopted by consensus. The Resolution is attached as Annex D.

6.2. Species

The UK proposed an amendment to the scope of the Agreement to include the European Free-tailed bat (*Tadarida teniotis*), the only European member of the family Molossidae, within the definition of "Bats" in Article I(b), drawing attention to document CMS\BATS\1\Sec.5. Germany pointed out that although *T. teniotis* has been added to the Bonn Convention, the

family Molossidae had not. However, the CMS stated that the Parties were entitled to include either the single species or the entire family. Norway pointed out that the preamble to the Agreement, which refers to the families of bats covered, should also be amended if Molossidae were to be included. The Meeting agreed that in the light of current knowledge about the families of European bat species the Agreement should be amended as suggested by the UK, with the proviso that the preamble to the Agreement should also be modified. A Resolution, attached as Annex E, was unanimously accepted. The CMS pointed out that for the amendment to take effect for Parties they would need to ratify it in accordance with article VII.4 of the Agreement.

The amendment of the Agreement to include *Tadarida teniotis*, the only presently known member of the Molossidae family found in Europe, highlighted taxonomic questions. The Meeting instructed the Advisory Committee to consider whether action should be taken by the second session of the Meeting of the Parties to ensure the most efficient and correct method for the Agreement's scope to reflect the full range of species known at any time is implemented.

Agenda item 7 - Interim Secretariat Report from September 1992 to July 1995

The Interim Secretariat presented its report, submitted as document CMS/Bats/1/Sec.13, which is attached to this report as Annex F. For the future the Interim Secretariat hoped to produce a new poster on the Agreement highlighting the outcome of the first session of the Meeting of the Parties. It was hoped that this poster could be translated into additional languages. Portugal offered to assist with translation into Portuguese.

Germany expressed thanks to the Interim Secretariat for all their work and to the UK Government for funding the Interim Secretariat.

Agenda item 8 - Permanent Secretariat and Advisory Committee

8.1. Appointment and Terms of Reference

Given that consideration of the location of the Permanent Secretariat, and its terms of reference, would be the focus of the administrative working group, the Chairman asked that only points of principle be discussed during the plenary session prior to the deliberation of that working group.

Germany put forward a draft Resolution (document CMS/BAT/1/Sec.6) to locate the Permanent Secretariat in Bonn. This Resolution acknowledged Resolution 4.4 paragraph 19 of the Fourth Conference of Parties of the Bonn Convention which stated that Secretariat' functions for Agreements under the Convention be co-located with the CMS Secretariat. The Bat Conservation Trust highlighted the close working relationship which existed between NGOs and the Interim Secretariat, and asked for assurances that if the Permanent Secretariat were

transferred to Bonn, such relationships should continue to be supported. Germany agreed to endeavour to maintain such relationships.

The Interim Secretariat introduced draft terms of reference (document CMS\BATS\1\Sec.7) which were based upon those adopted by the first session of Meeting of Parties to ASCOBANS. It drew attention to a proposal contained therein that national implementation reports should be submitted annually. The Chairman pointed out that the terms of reference and the Permanent Secretariat' budget were closely connected and it was essential to ensure that the administrative working group bore this in mind when making its recommendations. The CMS recommended an addition to the terms of reference to state that the Secretariat would execute tasks given to it under the Agreement and to clarify the working language of the Secretariat.

The Administrative working group, under the Chair of the head of the German delegation, considered that it was appropriate to link these two issues. The Chair of the group discussed document CMS\BATS\1\Sec.6(rev.2), which was a collation of documents CMS\BATS\1\Sec.6 and CMS\BATS\1\Sec.7, and informed the Meeting that in the revised document the title has been changed as a result of the subsuming of CMS\BATS\1\Sec.7. A new sentence had also been included in the preamble on the need for a Permanent Secretariat. The text proposed in the earlier CMS\BATS\1\Sec.6 remained unchanged whilst point 3 to the new Resolution provided for a link with a slightly modified version of CMS\BATS\1\Sec.7. The Resolution which emerged from these deliberations, in the format attached as Annex G, was adopted unanimously.

The Administrative working group also considered the terms of reference of an Advisory Committee, considering the usefulness of a permanent Committee for matters relating to the organisation of meetings and for the continuous implementation of the Agreement. The proposal, which was based on document CMS\BATS\1\Sec.8, was adopted unanimously and is attached as Annex H.

Agenda item 9 - Establishment of working groups.

Agreement of the Meeting to the establishment of working groups and to their terms of reference are detailed earlier in this report.

Agenda item 10 - Budgets

The head of the German delegation, as Chair of the Administrative Working Group drew the Meeting's attention to CMS\BATS\1\Sec.11(rev.1), which his group had agreed. Comparing the document to CMS\BATS\1\Sec.11 he pointed out that page 1 was unchanged. Staff costs estimated at 0.5 of 1 post at BATIIa German Civil Service Scale (equiv. to UNEP P2) and 0.5 of one post at a lower support level, were held to be appropriate, although the figures could be lower depending on the individual appointed. Costs under 2.1 for photocopier and fax purchase had been reduced to zero as a result of an offer by the CMS to allow any co-located Secretariat to share its machines, subject to a user charge. Other changes to the original proposal included

a reduction in the anticipated costs of office supplies, and modifications to the budget items 3 and 4 to reflect a fewer number of meetings to be attended by the Secretariat, and the number of meetings of the Advisory Committee. These modifications are highlighted in the supplement to Annex 1. Discussion had also focused on Annex 2 of the Resolution, which apportioned contributions according to the UN scale of contributions, with a limit of 25% of costs for any one Party. In Annex 3 of the Resolution a change had been made in paragraph 8 to require the appointment of an external auditor by the Secretariat in conjunction with the Advisory Committee.

The Chair of the Administrative Working Group also took the opportunity to thank the UK for its offer to continue to provide the Interim Secretariat free of charge until the end of 1995.

The Chairman thanked the working group, and asked the Parties whether the budget proposals were acceptable. The Budget was adopted, and is attached to this report as Annex I. France drew the Meeting's attention to its position as an observer to this session of the Meeting of the Parties whereby it could not formally adopt the budget proposal, although the delegate hoped that her country should be able to do so once ratification is confirmed. The Chairman clarified that: (1) should France not join, then the remaining Parties contributions would increase, and (2) that unless France lodged specific reservations in their acceptance of the Agreement, it will be bound by the decisions of the first session of the Meeting of the Parties. The French delegate acknowledged these points, but restated that she hoped that her country should be able to accept once ratification is confirmed.

Agenda item 11 - National Reports

11.1. Format of National Reports

The Chairman of the scientific working group, Mr Lina, summarised the results of the group's deliberations on this item, submitted as document CMS/BATS/1/Sec.10(rev.1). The group had no changes to page 1 to the original document, and only minor modifications to Annex items C6, C7, C8 and C12.

The Interim Secretariat proposed that in the light of the decision by the Administrative Working Group to delete the requirements for annual reporting by Parties from the terms of reference for the Permanent Secretariat, the requirements of this proposal should be brought into line to require reports only to be submitted to ordinary sessions of the Meeting of the Parties, with the proviso that the current reports should be resubmitted in line with the proposed format.

A working group of the CMS, Germany and the Interim Secretariat considered this question together with a point raised by Germany regarding the meaning of the Annex point C10. The Meeting unanimously adopted the revised Resolution, attached to this report as Annex I.

11.2. Party and Range State reports

The Interim Secretariat reported that it had received the national reports of Czech Republic, Denmark, Germany, Hungary, Luxembourg, Netherlands, Macedonia, Norway, Portugal, Slovak Republic, Sweden and the United Kingdom. The Chairman proposed that, due to the number of national reports received, it would be very time consuming to have each introduced in turn. The Meeting agreed that this was not necessary, and that Parties should communicate bilaterally on each other's reports if necessary.

Moldova, France and the Republic of Ireland stated that they would be submitting their national reports to the Interim Secretariat in the near future, to enable their circulation to Parties.

Mr Burton of the Worldwide Land Conservation Trust commended the Parties on their diligence in submitting reports on time.

Agenda item 12 - Action Plan for the Future

The Chairman introduced this item referring to document CMS\BATS\1\Sec.9 which had been prepared by the Interim Secretariat. The Chair of the Scientific Working Group summarised his group's decisions regarding the Plan, submitted as CMS\BATS\1\Sec.9(rev.1). He went through the Plan item by item pointing out that the original document had been structurally altered, with a new set of subtitles and a rearrangement of sections.

The UK questioned whether the final sentence of point 7, relating to bat ringing, had been accepted by the scientific working group. After some discussion it was agreed that this sentence should be removed.

Norway noted that this was an extensive set of tasks for three years and sought clarification on the whether the action plan placed obligations on the contracting Parties, as a result of apparently conflicting wording in the preamble. The delegate also thought that second sentence of point 1 was inappropriate as this was a decision for the courts. Furthermore, she suggested the word "methodology" in point 6 should be made plural.

The CMS suggested the addition of a new point 25 on research into the monitoring of migration routes.

A number of questions of a typographical nature were also discussed. These include the suggestion by the UK that in item 14 "foraging areas" be replaced with "'roost sites", and in item 18 "roost owners" be replaced with "land managers". France questioned the need for "Research" to appear in the title of the second set of actions.

A working group consisting of the Netherlands, Germany, the UK, Norway, and the Interim Secretariat was formed to consider these suggested modifications. Their revised document was unanimously adopted and appears as Annex K to this report.

Agenda item 13 - Communications and Public Awareness

Item 13.1. Logo.

The **Interim Secretariat** introduced this item and questioned the suitability of the existing logo. After discussion, the **Chairman** proposed that the Permanent Secretariat be asked to undertake consultation amongst the Parties on a suitable replacement logo.

13.2. International Register

The **Interim Secretariat** proposed that the Permanent Secretariat be tasked with maintaining a contacts list, but noted that this task had been deleted from the terms of reference of the Permanent Secretariat. **Germany**, as Chair of the administrative working group, pointed out that the removal of the task from the terms of reference did not mean that it should be dropped as a task.

It was accepted that if the contact's details were to be released their permission would first need to be sought. The **Interim Secretariat** volunteered to request of the individuals it lists on the circulation list of "Eurobat Chat", permission to release their details.

13.3. Media and Press

The **Interim Secretariat** sought, through this proposal, to ensure that the Permanent Secretariat be required to consult relevant contracting Parties before responding to any approaches made to them. The Meeting concluded that it would be natural for the Secretariat to seek contact or refer to the Coordinating Authority of each party when approached on a matter pertaining to that Party.

Agenda item 14 - Next Session of the Meeting of the Parties

The **Chairman** noted that no offer to host the next ordinary session of the Meeting of the Parties was made. It was agreed that the Permanent Secretariat would be tasked with identifying the venue and making the arrangements for the next session in good time for a Meeting to take place in 1998.

Agenda item 15 - Any Other Business

The CMS asked the Meeting to consider the question of taxonomic nomenclature and the wording of the scope of the Agreement needed to accommodate new species. The questions and decisions taken is recorded under agenda item 6.2.

Agenda item 16 - Adoption of Final Report and Press Release

An incomplete version of the Report of the Meeting was circulated to all participants during the final day. The **Chairman** asked for substantive comments, some of which were received and discussed. A final draft report would be circulated within a week or two of the close of the Meeting, and it was hoped that the final version will be available at the beginning of September.

A Press release prepared by the **Interim Secretariat** was discussed and adopted unanimously, with minor modifications. A copy of the Press Release is attached as Annex L.

Agenda item 17 - Concluding Remarks

The **Chairman** thanked all the delegates and observers for their co-operation and for their diligence in completing tasks assigned to them during the working group sessions. He also thanked the Interim Secretariat for their efficient organisation of the Meeting.

The Netherlands delegate thanked the UK Government for hosting this first session of the Meeting of the Parties, and the Interim Secretariat and the Chairman for their hard work which had ensured the smooth running of the session. He wished the Interim Secretariat well for the remainder of its period in office, and wished the Permanent Secretariat every success for the future.

The Russian delegate thanked the UK Government, on behalf of the Government of the Russian Federation, for its assistance to enable her country the opportunity to attend as an observer. She noted the importance of bat conservation, particularly in relation to the Biodiversity Convention and informed the Meeting that further studies of bats would be taking place in Russia. She also thanked the Interim Secretariat for their work.

The **Chairman** closed the Meeting.

**Agenda for the First Session of the Meeting of the Parties to the
Agreement on the Conservation of Bats in Europe,
Bristol, UK: 18-20 July 1995**

1. Opening of Meeting
2. Election of Chairperson
3. Adoption of Agenda
4. Procedural Matters
 - 4.1 Rules of procedure
 - 4.2 Approval of credentials
 - 4.3 Admittance of observers
5. Opening Addresses and Statements
6. Scope of the Agreement
 - 6.1 Geographical
 - 6.2 Species
7. Interim Secretariat Report from September 1992-July 1995
8. Permanent Secretariat and Advisory Committee
9. Working Groups
 - 9.1 Administration (Budgets, and functions of Secretariat and Advisory Committee)
 - 9.2 Scientific (Action plans for the future, and national reports)
10. Budget for the period 1 January 1996 - 31 December 1998
11. National Reports
 - 11.1 Resolution on guidelines for the compilation and review of national reports
 - 11.2 Parties and range states
12. Action Plan for the Future
13. Communications and Public Awareness
 - 13.1 Bats Agreement logo
 - 13.2 International register
 - 13.3 Media and press
14. Arrangements for the Next Session of the Meeting of the Parties
15. Any Other Business
16. Adoption of Final Report and Press Release
17. Concluding Remarks and Close of Meeting

THE AGREEMENT ON THE CONSERVATION OF BATS IN EUROPE

First Session of the Meeting of the Parties, Bristol: 18-20 July 1995

RULES OF PROCEDURE

The Rules of Procedure which follow are based on the respective Rules adopted by the Conference of the Parties to the Convention on the Conservation of Migratory Species of Wild Animals at its Fourth Meeting (Nairobi, 7-11 June 1994), and by the First Session of the Meeting of the Parties to the Agreement on the Conservation of Small Cetaceans of the Baltic and North Seas (Stockholm, 26-28 September 1994).

PART I

Delegates, Observers, SecretariatRule 1 - Delegates

- (1) A Party to the Agreement (hereafter referred to as a "Party")¹ shall be entitled to be represented at the Meeting by a delegation consisting of a Representative and such Alternative Representatives and Advisers as the Party may deem necessary.
- (2) The Representative of a Party shall exercise the voting rights of that Party. In the absence of the Representative, an Alternative Representative of that Party shall act as a substitute over the full range of the Representative's functions.
- (3) Seating limitations may require that no more than four delegates of any Party be present at a plenary session and sessions of the Advisory Committee or any Working Group established by the Meeting of the Parties in accordance with Rule 23.

Rule 2 - Observers

- (1) The Foreign and Commonwealth Office, representing the UK in its role as the Depository to this Agreement, the Secretariats of the Convention on the Conservation of Migratory Species of Wild Animals, the Convention on the Conservation of European Wildlife and Natural

¹ See Agreement, Article I, sub-paragraph (e), and Article XII. A Party is a Range State or a Regional Economic Integration Organisation which has deposited its instrument of ratification or accession no less than 30 days prior to the Meeting.

Habitats, IUCN (The World Conservation Union), and all relevant non-Party Range States and Regional Economic Integration Organisations may be represented at the meeting by observers who shall have the right to participate but not to vote.¹

- (2) Any other body qualified in bat conservation and management which has informed the Secretariat before the Meeting of its desire to be represented at the Meeting by observers, shall be entitled to be present unless at least one-third of the Parties oppose their application prior to the Meeting.² Once admitted, these observers shall have the right to participate but not to vote.
- (3) Seating limitations may require that no more than two observers from any non-Party State or body be present at a plenary session and sessions of the Advisory Committee or of any working group established by the Meeting of the Parties in accordance with Rule 23.
- (4) A standard participation fee may be fixed by the Meeting of the Parties, to be paid in advance of the Meeting by all non-governmental organisations. The fee will be announced in the letter of invitation and this Meeting will determine any fee for the next ordinary session of the Meeting of the Parties.

Rule 3 - Credentials

- (1) Each contracting Party shall assign a Representative for each meeting and Alternative Representatives as it thinks appropriate. Contracting Parties shall submit the names of these delegates to the Secretariat through their coordinating authorities by the start of the Meeting.
- (2) The names of assigned Representatives and Alternative Representatives shall be available for inspection by contracting Parties.

Rule 4 - Secretariat

The Secretariat, assisted by the Secretariat of the Convention, shall service and act as Secretariat for the Meeting.³ For the second and following Meetings of the Parties, the Secretariat shall service and act as Secretariat for the Meeting.

¹ See Agreement Article V.3

² See Agreement Article V.3

³ At the first Session of the Meeting of the Parties, the Interim Secretariat will function as the Secretariat.

PART II

OfficersRule 5 - Chairpersons

- (1) The head of the UK delegation, as the host country of the First Meeting, shall act as temporary Chairperson of the First Meeting until the Meeting elects a Chairperson in accordance with Rule 5, paragraph (2). At subsequent Meetings the Chairperson of the Advisory Committee at that time shall act as temporary Chairperson of the Meeting until the Meeting elects a Chairperson in accordance with Rule 5, paragraph (2).
- (2) The Meeting, in its inaugural session, shall elect from among the representatives of the Parties a Chairperson and Vice-Chairperson.

Rule 6 - Presiding Officer

- (1) The Chairperson shall preside at all plenary sessions of the meeting.
- (2) If the Chairperson is absent or is unable to discharge the duties of Presiding Officer, the Vice-Chairperson shall deputise.
- (3) The Presiding Officer shall not vote, but may designate an Alternative Representative from the same delegation.

PART III

Rules of Order and DebateRule 7 - Powers of Presiding Officer

- (1) In addition to exercising powers conferred elsewhere in these Rules, the Presiding Officer shall at plenary sessions of the Meeting:
 - (a) open and close the session;
 - (b) direct the discussions;
 - (c) ensure the observance of these Rules;
 - (d) accord the right to speak;
 - (e) put questions to the vote and announce decisions;
 - (f) rule on points of order; and

- (g) subject to these Rules, have complete control of the proceedings of the Meeting, and maintenance of order.
- (2) The Presiding Officer may, in the course of discussion at a plenary session of the Meeting, propose to the Meeting:
- (a) time limits for speakers;
 - (b) limitation of the number of times the members of a delegation or observers from a State which is not a Party or a Regional Economic Integration Organisation, or from any other body, may speak on any question;
 - (c) the closure of the list of speakers;
 - (d) the adjournment or the closure of the debate on the particular subject or question under discussion;
 - (e) the suspension or adjournment of any session; and
 - (f) the establishment of drafting groups on specific issues.

Rule 8 - Seating, Quorum

- (1) Delegates shall be seated in accordance with the alphabetical order in the English language of the names of the Parties, non-Party Range Stages, including Regional Economic Integration Organisations, and non-governmental organisations.
- (2) A quorum for plenary sessions shall consist of two-thirds of the Parties. No plenary session shall take place in the absence of a quorum.

Rule 9 - Right to Speak

- (1) The Presiding Officer shall call upon speakers in the order in which they signify their desire to speak; with precedence given to the delegates.
- (2) The delegate or observer may speak only if called upon by the Presiding Officer, who may call a speaker to order if the remarks are not relevant to the subject under discussion.
- (3) A speaker shall not be interrupted, except on a point of order. The speaker may, however, with the permission of the Presiding Officer, give way during his speech to allow any delegate or observer to request clarification on a particular point in that speech.

Rule 10 - Submission of Proposals for Amendment of the Agreement

- (1) As a general rule, proposals for amendment of the Agreement, together with the reasons for the amendment, shall be communicated at least 90 days before the Meeting to the Secretariat, which shall circulate them to all Parties in the working language of the Meeting. Proposals arising out

of discussion of the foregoing may be discussed at any plenary session of the Meeting, provided copies have been circulated to all delegations not later than the day preceding the session. However, decisions with respect to such proposals shall follow the provisions of Article VII.4 of the Agreement.

- (2) After a proposal has been adopted or rejected by the Meeting, it shall not be reconsidered unless a two-thirds majority of the Parties participating in the meeting so decide. Permission to speak on a motion to reconsider a proposal shall be accorded only to a delegate from each of two Parties wishing to speak against the motion, after which the motion shall immediately be put to the vote.

Rule 11 - Procedural Motions

- (1) During the discussion of any matter, a delegate may rise to a point of order, and the point of order shall be immediately, where possible, decided by the Presiding Officer in accordance with these Rules. A delegate may appeal against any ruling of the Presiding Officer. The appeal shall immediately be put to the vote, and the Presiding Officer's ruling shall stand unless a majority of the Parties present and voting decide otherwise. A delegate rising to a point of order may not speak on the substance of the matter under discussion, but only on the point of order.
- (2) The following motions shall have precedence in the following order over all other proposals or motions before the Meeting:
 - (a) to suspend the session;
 - (b) to adjourn the session;
 - (c) to adjourn the debate on the particular subject or question under discussion;
 - (d) to close the debate on the particular subject or question under discussion.

Rule 12 - Arrangements for Debate

- (1) The Meeting may, on a proposal by the Presiding Officer or by a delegate, limit the time to be allowed to each speaker and the number of times delegates or observers may speak on any question. When the debate is subject to such limits, and a speaker has spoken for the allotted time, the Presiding Officer shall call the speaker to order without delay.
- (2) During the course of a debate the Presiding Officer may announce the list of speakers, and, with the consent of the meeting, declare the list closed. The Presiding Officer may, however, accord the right of reply to any delegate if a speech delivered after the list has been declared closed makes this desirable.
- (3) During the discussion of any matter, a delegate may move for an adjournment of the debate on the particular subject or question under discussion. In addition to the proposer of the motion, a delegate may speak in favour of, and a delegate of each of two Parties may speak against the

motion, after which the motion shall immediately be put to the vote. The Presiding Officer may limit the time to be allowed to speakers under this Rule.

- (4) A delegate may at any time move for the closure of the debate on the particular subject or question under discussion, whether or not any other delegate has signified the wish to speak. Permission to speak on the motion for closure of the debate shall be accorded only to a delegate from each of two Parties wishing to speak against the motion, after which the motion shall immediately be put to the vote. The Presiding Officer may limit the time to be allowed to speakers under this Rule.
- (5) During the discussion of any matter a delegate may move for the suspension or an adjournment of the session. Such motions shall not be debated but shall immediately be put to the vote. The Presiding Officer may limit the time allowed to the speaker moving the suspension or adjournment of the session.

PART IV

Voting

Rule 13 - Methods of Voting

- (1) Without prejudice to the provisions of Rule 1, paragraph 2, each Representative duly accredited according to Rule 3 shall have one vote. Regional Economic Integration Organisations, in matters within their competence, shall exercise their voting rights with a number of votes equal to the number of their member States which are Parties to the Agreement.¹ In such cases, the member states of such organisations shall not exercise their right individually.
- (2) The Meeting shall normally vote by show of hands, but any Party may request a roll-call vote.
- (3) At the election of officers or of prospective host countries, any Party may request a secret ballot. If seconded, the question of whether a secret ballot should be held shall immediately be voted upon. The motion for a secret ballot may not be conducted by secret ballot.
- (4) Voting by roll-call or by secret ballot shall be expressed by "Yes", "No", or "Abstain". Only affirmative and negative votes shall be counted in calculating the number of votes cast by Parties present and voting.
- (5) If votes are equal, the motion or amendment shall not be carried.

¹ See Agreement Article V.5

- (6) The Presiding Officer shall be responsible for the counting of the votes and shall announce the result. The Presiding Officer may be assisted by tellers appointed by the Secretariat.
- (7) After the Presiding Officer has announced the beginning of the vote, it shall not be interrupted except by a Representative on a point of order in connection with the actual conduct of the voting. The Presiding Officer may permit Representatives to explain their votes either before or after the voting, and may limit the time to be allowed for such explanations.

Rule 14 - Majority²

Except where otherwise provided for under the provisions of the Agreement or these Rules, all votes on procedural matters relating to the forwarding of the business of the meeting, and amendments to the Agreement, shall be decided by a two-thirds majority of Parties. Financial decisions require a three-quarter majority among those present and voting.

Rule 15 - Procedure for Voting on Motions and Amendments

- (1) A delegate may move that parts of a proposal or of an amendment be voted on separately. If objection is made to the request for such division, the motion for division shall be voted upon first. Permission to speak on the motion for division shall be accorded only to a delegate from each of two Parties wishing to speak in favour of, and a delegate from each of two Parties wishing to speak against, the motion. If the motion for division is carried, those parts of the proposal or amendment which are subsequently approved shall be put to the vote as a whole. If all operative parts of the proposal or the amendment have been rejected, the proposal or the amendment shall be considered to have been rejected as a whole.
- (2) When an amendment is moved to a proposal, the amendment shall be voted on first. When two or more amendments are moved to a proposal, the Meeting shall vote first on the amendment furthest removed in substance from the original proposal and then on the amendment next furthest removed therefrom, and so on until all amendments have been put to the vote. When, however, the adoption of one amendment necessarily implies the rejection of another amendment, the latter amendment shall not be put to the vote. If one or more amendments are adopted, the amended proposal shall then be voted upon. A motion is considered an amendment to a proposal if it merely adds to, deletes from or revises part of that proposal.

¹ See Agreement, Article V.1, and VII.4

Rule 16 - Elections

- (1) If, in an election to fill a vacancy, no candidate obtains the required majority in the first ballot, a second ballot shall be taken to the two candidates obtaining the largest number of votes. If in the second ballot the votes are equally divided, the Presiding Officer shall decide between the candidates by drawing lots.
- (2) If, in the first ballot, there is a tie amongst candidates obtaining the second largest number of votes, a special ballot shall be held to reduce the number of these candidates to two.

PART V**Language and Records**Rule 17 - Working Language

Interpretation shall be provided for the Plenary Sessions of the Meeting in English, French and German.

[Rule 18 - Other Languages]

- (1) A delegate may speak in a language other than English, provided he/she furnishes interpretation into English.
- (2) Any document submitted to the Meeting shall be in English.¹

Rule 19 - Summary Records

Summary records of the Meeting shall be kept by the Secretariat and shall be circulated to all Parties, in English.

¹ Not applicable for the First Session of the Meeting of the Parties.

PART VI

Openness of DebatesRule 20 - Plenary Sessions

All plenary sessions of the Meeting shall be open to the public, except that in exceptional circumstances the Meeting may decide, by a two-thirds majority of Parties present and voting, that any single session be closed to the public.

Rule 21 - Sessions of the Working Groups

As a general rule, sessions of working groups shall be limited to the delegates and to observers invited by the Chairs of working groups.

PART VII

Working GroupsRule 22 - Establishment of Working Groups

The Meeting of the Parties may establish such working groups as may be necessary to enable it to carry out its functions. It shall define the terms of reference and composition of each working group, the size of which may be limited according to the number of places available in assembly rooms.

Rule 23 - Procedure

Insofar as they are applicable, these Rules shall apply *mutatis mutandis* to the proceedings of working groups.

PART VIII

AmendmentRule 24 - Amendments

These rules may be amended as required by decision of the Meeting of the Parties.

AGREEMENT ON THE CONSERVATION OF BATS IN EUROPE

First Session of the Meeting of the Parties, Bristol: 18-20 July 1995

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AGREEMENT ON THE CONSERVATION OF BATS IN EUROPE

First Session of the Meeting of the Parties, Bristol: 18-20 July 1995

RESOLUTION ON THE CLARIFICATION OF
THE AREA OF THE AGREEMENT

REFERRING to the preamble of the Agreement, which states that the Agreement is intended for the benefit of the conservation of Bats in Europe;

REFERRING to the Agreement, at Article I sub-paragraph (f), where Europe is defined as the continent of Europe;

RECOGNIZING that MICROCHIROPTERA which roost within the confines of the European continent migrate outside its borders;

REFERRING to the Agreement, at Article I sub-paragraph (c), where Range States are defined as "any State (whether or not it is a Party to the Convention) that exercises jurisdiction over any part of the range of a species covered by this Agreement"; and,

REFERRING to Article II, paragraph 1, which stipulates that "this Agreement is an AGREEMENT within the meaning of paragraph 3 of Article IV of the Convention";

NOTING that in accordance with Article V, paragraph 2, of the Convention "each AGREEMENT should cover the whole of the range of the migratory species concerned and should be open to accession by all Range States of that species,";

ALSO NOTING that in accordance with Article I, paragraph 1a, of the Convention "Migratory species" means the entire population or any geographically separate part of the population of any species or lower taxon of wild animals, a significant proportion of whose members cyclically and predictably cross one or more national jurisdictional boundaries;

1. INSTRUCTS the Advisory Committee to interpret the term "continent of Europe" in Article I paragraph (f) of the Agreement appropriately, to identify the migration ranges of the species covered by the Agreement based on the most recent and accurate scientific information, and to submit the findings to the second session of the Meeting of the Parties;

2. ENTITLES the Secretariat to use these findings on a preliminary basis for its communication with Range States;

3. INVITES all Range States whether or not they are situated within the European Continent or Parties to the Convention to accede to the Agreement.

AGREEMENT ON THE CONSERVATION OF BATS IN EUROPE

First Session of the 4 Meeting of the Parties, Bristol: 18-20 July 1995

RESOLUTION CONFIRMING THE AMENDMENT OF THE SCOPE OF THE AGREEMENT

RECOGNIZING the need for conservation measures to protect all species of Microchiroptera in Europe;

ACKNOWLEDGING the omission of European Molossidae species from the original Agreement;

REFERRING to the decision of the Conference of the Parties to the Convention on the Conservation of Migratory Species of Wild Animals, held in Nairobi between 7-11 June 1994, to add the European Free-tailed bat (*Tadarida teniotis*) to its Appendix II,

AGREES:

1. To incorporate the family Molossidae within the scope of the Agreement.
2. To replace the words "CHIROPTERA (Rhinolophidae and Vespertilionidae)" where they appear in the preamble to the Agreement with the words "MICROCHIROPTERA (Molossidae, Rhinolophidae and Vespertilionidae)".
3. To replace Article I(b) with:

"(b) "Bats" means European populations of MICROCHIROPTERA (Molossidae, Rhinolophidae and Vespertilionidae) occurring in Europe and non-European Range States".

AGREEMENT ON THE CONSERVATION OF BATS IN EUROPE

First Session of the Meeting of the Parties, Bristol: 18-20 July 1995

INTERIM SECRETARIAT REPORT

1. Having been one of the countries most closely involved in the formulation of the Agreement on the Conservation of Bats in Europe, the United Kingdom was proud to be one of the group of states who were first to sign the Agreement in Geneva on 4 December 1991. In addition, the UK agreed to provide the Agreement's Secretariat for its first 3 years.

INITIAL PRIORITY

2. Having agreed to provide the Interim Secretariat, the UK's Department of the Environment established a team to take forward the task within the Species Conservation Branch of the Directorate of Rural Affairs.
3. The first task of the Interim Secretariat was to endeavour to ensure that the Agreement came into force as soon as possible. After initial successes (Sweden, the Netherlands, the UK and Norway ratified by early 1993) a lull ensued until Germany closely followed by Luxembourg ratified to cross the 5 Parties threshold needed for the Agreement to come into force.
4. Since the Agreement came into force on 16 January 1994, the Interim Secretariat has continued to liaise with those countries which have yet to become Parties, particularly those countries which have signed but not yet ratified. At the time of the opening of the First Session of the Meeting of the Parties, the Agreement had 9 Parties and both the Republic of Ireland and France had deposited their instruments of ratification.
5. In attempting to establish as wide a range of Parties, and interest within those states, the Interim Secretariat targeted both governments and conservation groups alike. By generating an interest at the grass roots level it was hoped that States would identify the Bats Agreement as attractive and desirable to enhance the conservation steps they were otherwise carrying out.

PUBLICITY

Symposia

6. The Interim Secretariat established face to face contact with over a hundred scientists and conservationists at two Symposia.
7. In August 1993 the Interim Secretariat attended the 6th European Bat Research Symposium at EVORA (Portugal). The Symposium was attended by approximately 200 delegates from all over Europe and further afield including USA, Canada and India. From the Interim Secretariat, Mr Hepworth and Mrs Johns, both attended and addressed the delegates. The Symposia and its workshops provided the Interim Secretariat with the opportunity to establish priorities for the

Agreement and the First Session of the Meeting of the Parties.

8. In July 1994 Mr Salmon attended a Symposium on the current problems of bat protection in Central and Eastern Europe, in Bonn. The Symposium was organised by Bonn University and the Deutsche Gesellschaft für Säugetierkunde, and was held in the grand Poppeldorfer Schloss. The event was attended by approximately 150 delegates from across Europe.
9. The aim of the Symposium was to provide a medium for the transfer of information across Europe, and in particular to promote awareness of the problems facing bat conservation measures in Central and Eastern European countries. A range of conservation groups were present from countries across Europe, from Spain in the West to Azerbaidzhan in the East. During an evening session hosted by the Bat Conservation Trust, Mr Salmon gave a brief presentation to try to increase awareness and support of the Agreement.

Poster

10. In addition to direct contact at international Symposia, the Interim Secretariat produced two public items with the aim of targeting all levels of interested individuals.
11. The first item was a full colour poster, produced in English, French and German. The Bern Convention assisted financially in the production of the French version of this poster.
12. In designing the poster the Interim Secretariat was very much aware of the different roles which it could be asked to fulfil when it was displayed. Therefore, it set out to produce a poster with 2 primary objectives in mind:
 - firstly, we hoped that the poster would publicise the Agreement to encourage Range States to ratify;
 - secondly, we tried to provide useful key information in a format having a general appeal across Europe and across all types of interest groups.
13. To date, 20,000 copies of the poster have been printed and more than 14,000 have been distributed in over 35 countries

Newsletter

14. The production of a newsletter was the second medium identified as being best able to not just inform but keep people informed about current trends, data and meetings.
15. The newsletter, "Eurobat Chat", has many of the same objectives as the poster. However, it additionally aims to exchange information on matters related to bat conservation and to inform people of the status of the Agreement. The Interim secretariat has aimed to produce the newsletter twice yearly.
16. Approximately 1,500 copies of each edition are distributed to 35 states. To date, five editions have been published and number six will be produced in late summer 1995, containing information about the First Meeting of the Parties.

CONTACTS

17. In establishing contact with governments, conservation groups, scientists, schools, and members of the public across Europe, the Interim Secretariat has built up a list of contacts totalling over 1,000 governmental and non-governmental organisations and individuals. It is hoped that this list will be placed on a database for the future use of the Permanent Secretariat.

FUTURE ACTIVITIES

18. In addition to producing a second edition of "*Eurobat Chat*" in 1995, and placing the contacts list onto a database, the Interim Secretariat also hopes to update the existing poster and produce additional language versions (most probably in Spanish, Polish and a Scandinavian language), if resources can be found to do so.

AGREEMENT ON THE CONSERVATION OF BATS IN EUROPE

First Session of the Meeting of the Parties, Bristol: 18-20 July 1995

RESOLUTION ON THE ESTABLISHMENT AND THE LOCATION OF THE PERMANENT SECRETARIAT

CONSIDERING the usefulness of a Secretariat for administration of the terms of the Agreement;

RECALLING the offer of the United Kingdom to host a Secretariat at its own expense for the first three years, and its acceptance by the meeting to adopt the Agreement (Geneva, 9 - 12 September 1991), as expressed in the Final Act of the Agreement, signed at Geneva 1991;

RECALLING that the Agreement entered into force on 16 January 1994;

ACKNOWLEDGING with appreciation the support given by the Government of the United Kingdom with regard to the establishment of the Interim Secretariat;

RECALLING the offer of the German Government to host the permanent Secretariat for the Agreement at the expense of the Parties;

RECALLING ALSO Resolution 2.7 of the Second Conference of the Parties to the Convention on the Conservation of Migratory Species of Wild Animals;

ACKNOWLEDGING Resolution 4.4 Annex paragraph 19 of the Fourth Conference of the Parties to the Convention (Nairobi, 7 - 11 June 1994) that the Parties to the Agreement on the Conservation of Bats in Europe should be invited to consolidate Secretariat functions in a special Agreement Unit co-located with the Secretariat of the Convention;

ACKNOWLEDGING the decision of the 13th Meeting of the Standing Committee of the Convention (Bonn, 15 - 17 March 1995) to consult the general view of UNEP on the establishment of this Unit and to establish a small working group to have further deliberations;

DECIDES:

1. That from 1 January 1996 a permanent Secretariat be established in Bonn in co-location with the Convention Secretariat;
2. That the administrative arrangements be reviewed at the next ordinary session of the Meeting of the Parties taking into account the decision of the Standing Committee of the Convention regarding Resolution 4.4 annex paragraph 19 (4th Meeting of the Parties, Nairobi 1994)
3. That the following terms of reference are applicable:
 - a) The Secretariat shall promote and coordinate the activities undertaken in accordance with Article III of the Agreement and shall, in close cooperation with the Advisory Committee,

ANNEX G

provide advice and support to the Parties and their coordinating authorities. Additionally, it shall execute the decisions addressed to it by the Meeting of the Parties.

b) In particular, the Secretariat shall:

- facilitate the exchange of information and assist where appropriate with the coordination of monitoring, research and other matters, including financial support, among and between the Parties, potential Parties and those organisations, both national and international, engaged in similar activities;
- arrange and service Meetings of the Parties, and of the Advisory Committee, and notify Parties, the Secretariat of the Convention on the Conservation of Migratory Species of Wild Animals, the Council of Europe in its capacity as the Secretariat of the Convention on the Conservation of European Wildlife and Natural Habitats, any Regional Economic Integration Organisation which has ratified the Agreement and the Advisory Committee;
- stimulate proposals for improving the effectiveness of the Agreement in close cooperation with the Advisory Committee.

c) The Secretariat shall present to each ordinary session of the Meeting of the Parties a summary of activities undertaken since the last Meeting of the Parties and seek guidance for future actions. A copy of this report shall be submitted to the Secretariat of the Convention on the Conservation of Migratory Species of Wild Animals for information to Parties to that Convention.

d) The working language of the Secretariat shall be English.

AGREEMENT ON THE CONSERVATION OF BATS IN EUROPE

First Session of the Meeting of the Parties, Bristol: 18-20 July 1995

RESOLUTION ON THE ESTABLISHMENT OF AN ADVISORY COMMITTEE

CONSIDERING the usefulness of a permanent Advisory Committee for matters relating to the organisation of meetings and for the continuous implementation of the Agreement.

DECIDES to establish an Advisory Committee of the Agreement with the following terms of reference:

1. The Advisory Committee shall provide expert advice and information to the Secretariat and the Parties on the conservation and management of bats and on other matters in relation to the running of the Agreement, having regard to the need not to duplicate the work of other international bodies and the desirability of drawing on their expertise.
2. Each Party shall be entitled to appoint one member of the Advisory Committee.
3. The Advisory Committee shall elect a Chairman and establish its own rules of procedure.
4. Each Committee member may be accompanied by advisors, and the Committee may invite other experts to attend its meetings. The Committee may establish working groups.
5. The Advisory Committee will monitor steps taken by Parties to comply with the Action Plan agreed at sessions of the Meetings of the Parties, which seeks to expand upon the obligations at Article III, with a view to identifying the best way forward to achieve the objectives contained therein. The Advisory Committee should seek to ensure the dissemination of information and cooperation between Parties is maximised to achieve these objectives.

AGREEMENT ON THE CONSERVATION OF BATS IN EUROPE

First Session of the Meeting of the Parties, Bristol: 18-20 July 1995

RESOLUTION ON FINANCIAL AND BUDGETARY MATTERS

HAVING REGARD TO Article V.1 of the Agreement on the Conservation of Bats in Europe, signed at London on 4 March 1991, ("the Agreement") which states that the Meeting of the Parties shall consider and decide upon "financial rules, including the provision of the budget and the scale of contributions for the next financial period",

ACKNOWLEDGING the decision taken at the first session of the Meeting of the Parties of the Agreement on the Conservation of Small Cetaceans of the Baltic and North Seas, another Agreement concluded under Article IV of the Convention on the Conservation of Migratory Species of Wild Animals, to share the cost of the budget according to the United Nations scale of assessment, and that these sums should be paid to the government or international organisation hosting the Secretariat,

RECOGNIZING the contribution of the United Kingdom which has provided the Interim Secretariat from the time that the agreement was signed, and which will continue to do so until 31 December 1995, at no cost to the Parties,

RECOGNIZING the need to strengthen the capacity of the Secretariat to the Agreement to enable it to function effectively,

1. APPROVES the budget towards the cost of the Secretariat's operations attached as Appendix 1 and the scale of contributions for 1996 to 1998 attached as Appendix 2 to this Resolution; the administration of the budget shall be governed by the Financial Regulations attached as Appendix 3;
2. STATES that the annual contributions be paid as soon as practicable after the end of March and in no case later than the end of June of the calendar year to which they relate;
3. INVITES the host government to direct the Secretariat to:-
 - a) establish and administer a separate designated account to receive contributions;
 - b) establish rules and procedure to make expenditures, and transfers of funds (as appropriate) from one budget line to another other than staff costs and other running costs;
 - c) make arrangements for the external audit of the Secretariat's account.

EUROBAT SECRETARIAT BUDGET ESTIMATES FOR 1996 - 1998

	1996	1997	1998	Total
	DM	DM	DM	DM
1. Staffing Costs				
1.1 Secretary (BAT IIa x0.5)	53000.00	54000.00	56000.00	163000.00
1.2 Admin Assistant (BAT VIb x0.5)	32000.00	33000.00	34000.00	99000.00
1.3 Staff Overheads (see below)	0.00	0.00	0.00	0.00
TOTAL STAFF:	85000.00	87000.00	90000.00	262000.00
2. Accommodation & Equipment Costs				
2.1 Office Equipment (Capital Costs)				
Accommodation	0.00	0.00	0.00	0.00
Furniture	0.00	0.00	0.00	0.00
Computer and Printer (x2)	8000.00	0.00	0.00	8000.00
Telephone	900.00	0.00	0.00	900.00
Photocopier	0.00	0.00	0.00	0.00
Fax Machine	0.00	0.00	0.00	0.00
Sub-total:	8900.00	0.00	0.00	8900.00
2.2 Office Equipment (Running Costs)				
Fax usage	4000.00	4000.00	7000.00	15000.00
Phone Usage	7000.00	7000.00	9000.00	23000.00
Mailing	3000.00	3000.00	3000.00	9000.00
Office Supplies	5000.00	5000.00	5000.00	15000.00
Sub-total	19000.00	19000.00	24000.00	62000.00
TOTAL EQUIPMENT:	27900.00	19000.00	24000.00	70900.00
CORE COSTS SUB-TOTAL:	112900.00	106000.00	114000.00	332900.00
3. Travel & Subsistence				
3.1 Secretariat Staff	5000.00	5000.00	5000.00	15000.00
3.2 Others (consultants, experts, etc.)	5000.00	2500.00	2500.00	10000.00
TOTAL T&S:	10000.00	7500.00	7500.00	25000.00
4. Meeting Costs				
4.1 Meetings of the Parties	0.00	0.00	30000.00	30000.00
4.2 Other Working Groups, etc.	10000.00	5000.00	5000.00	20000.00
TOTAL MEETINGS:	10000.00	5000.00	35000.00	50000.00
5. Publishing/Documentation Costs				
Documentation Production/Publicity				
Aquisition of Reference Materials				
Information Aquisition				
TOTAL PUBLISHING:	5000.00	5000.00	5000.00	15000.00
6. Miscellaneous Costs				
6.1 Hospitality	1000.00	1000.00	1000.00	3000.00
6.2 Audit Charges	5000.00	5000.00	5000.00	15000.00
TOTAL MISC:	6000.00	6000.00	6000.00	18000.00
GRAND TOTAL:	143900.00	129500.00	167500.00	440900.00

SUPPLEMENTARY NOTES

1. Personnel

1.1 *Secretary's Salary*

The basic pay is based on 50% of a BAT II scientist/administrator in line with the German Treasury guidelines, which also contain rules for the provision of annual reviews and amendments. National insurances and predicted annual increases are included.

1.2 *Administrative Assistant's Salary*

The basic pay is also subject to similar Treasury guidelines on pay scales as above.

2. Accommodation and Equipment

2.1 *Capital Costs*

The accommodation costs (rent, utilities, etc.), and that relating to furniture (desks, chairs etc), will be paid by the German Government should the Secretariat be located in Bonn.

The remaining cost estimates are based on the current (July 1995) price range in Germany.

2.2 *Running Costs*

Running costs are particularly difficult to calculate.

Fax and phone usage includes a monthly figure of 26DM which must be paid.

Office supplies are based on an estimated monthly cost of 400DM.

Mailing costs are based on the estimates agreed for the budget of ASCOBANS.

3. Travel Costs

3.1 *Secretariat*

The travel costs allow for attendance at two meetings that may be convened in each year. The estimated cost of each trip is 2,500DM.

3.2 *Experts*

This is an item for discussion. The proposed estimate allows for two visits by an expert in 1996, one in 1997 and one in 1998, at a cost of 2,500DM each.

4. Meetings

4.1 *Meeting of the Parties*

An accurate estimate of this figure is difficult to calculate. It will depend on the venue, the host,

ANNEX I

Appendix 1 (Supplemental)

and the number of Contracting Parties.

Calculated on the basis of the ASCOBANS Meeting a cost of 30,000DM is estimated.

4.2 Working Groups

The comments made at 4.1 above also apply to these meetings.

The estimates are based on two working groups in 1996, one in 1997 and one in 1998, each costing 5,000DM.

5 Publishing/Documentation

5,000DM is estimated for the production of documents, and the purchase of reference material.

6 Miscellaneous

6.1 Hospitality

1,000DM is allowed to provide for expenses required to host visitors on official business.

6.2 Audit Charges

— The figure is the calculated fee for an external auditor.

ANNEX I

Appendix 2

PROVISIONAL SCALE OF CONTRIBUTIONS TO THE 1996-1998 BUDGET (with application of 25% maximum)

PARTY	ANNUAL CONTRIBUTION (DM)		UN SCALE (%)				%
			1996	1997	1998	TOTAL	
			143900.00	129500.00	167500.00		
CZECH REPUBLIC	0.29	2182.58	0.25	1696.80	2194.71	6074.09	1.38
DENMARK	0.71	5343.57	0.72	4886.79	6320.75	16551.11	3.75
FRANCE	6.37	35975.00	6.42	32375.00	41875.00	110225.00	25.00
GERMANY	8.99	35975.00	9.06	32375.00	41875.00	110225.00	25.00
HUNGARY	0.14	1053.66	0.14	950.21	1229.04	3232.91	0.73
LUXEMBOURG	0.07	526.83	0.07	475.10	614.52	1616.45	0.37
NETHERLANDS	1.58	11891.32	1.59	10791.67	13958.33	36641.32	8.31
NORWAY	0.56	4214.64	0.56	3800.84	4916.14	12931.63	2.93
REPUBLIC OF IRELAND	0.21	1580.49	0.21	1425.31	1843.55	4849.36	1.10
SWEDEN	1.22	9181.90	1.23	8348.27	10797.96	28328.13	6.43
UNITED KINGDOM	5.30	35975.00	5.32	32375.00	41875.00	110225.00	25.00
TOTAL	25.44	143900.00	25.57	129500.00	167500.00	440900.00	100.00
Less Fr & Ger & UK	4.78		4.77				

FINANCIAL REGULATIONS FOR 1 JANUARY 1996 TO 31 DECEMBER 1998

1. The budget for the Agreement on the Conservation of Bats in Europe (hereinafter referred to as the budget) shall be adopted for a period of three years to provide financial support for the aims of the Agreement.
2. Each financial year shall be administered for 12 months beginning 1 January and ending 31 December, both dates inclusive. The financial period shall be for three calendar years beginning 1 January 1996 and ending 31 December 1998.
3. The budget shall be administered by the Secretariat to the Agreement.
4. The administration of the budget shall be governed by these Financial Regulations.
5. The financial contributions of the budget for 1996-1998 shall be derived from:
 - a. The contributions made by the Parties, including contributions from any new Parties;
 - b. Further voluntary contributions from Parties and contributions from States not Parties to the Agreement, other governmental, inter-governmental and non-governmental organisations and other sources.
6. All contributions to the budget shall be paid in Deutscher Mark. For contributions from States and regional economic integration organisations that become Parties after the beginning of the financial year, the initial contributions (from the first day of the month after deposit of the instrument of ratification, acceptance or accession until the end of the financial year) shall be determined *pro rata* based on the contribution of other Parties on the same level on the United Nations scale of assessment, as it applies at the time. However, if the contribution of a new Party determined on this basis would be more than 25 per cent of the budget, the contribution of that Party shall be 25 per cent of the budget, for the financial year of joining (or *pro rata* for part of a year). The scale of contributions for all Parties shall be revised by the Secretariat on 1 January of each year as necessary. Contributions shall be paid in annual instalments and into an account to be specified by the Secretariat.
7. The Secretariat shall send invoices to all the Parties, notifying them of the assessments before the start of the financial year.
8. The budget shall be subject to an external auditor who will be appointed by the Secretariat in conjunction with the advisory committee.
9. The auditor shall prepare a report on the accounts certified, and on any matters on which the Meeting of the Parties may from time to time give specific instructions. The auditor shall submit his report to the Meeting of the Parties. The Meeting of the Parties shall, following consideration of the audited annual financial statements and audited report submitted to the Parties, signify their acceptance of the audited annual financial statements or take such action as they may consider appropriate.
10. The Secretariat shall provide to the Coordinating Authorities by 30 June each year a financial report of income and expenditure for the previous year, and shall circulate to all Parties a financial report for triennium and a budget proposal for the next triennium not later than 60 days before the next Meeting of the Parties.

11. Commitments against the resources of the budget may be made only if they are covered by the necessary income of the Agreement. No commitments shall be made in advance of the receipt of contributions, except for salaries.

AGREEMENT ON THE CONSERVATION OF BATS IN EUROPE

First Session of the Meeting of the Parties, Bristol: 18-20 July 1995

RESOLUTION ON THE FORMAT AND FREQUENCY OF NATIONAL REPORTS

RECALLING Article VI of the Agreement requesting Parties to present up to date reports on its implementation of this Agreement;

RECOGNISING that a complete review of existing measures employed by Parties and non-Party Range State would provide useful information on their compliance with the Agreement, and assisting those States experiencing difficulties in meeting certain obligations;

WHEREAS Article VI of the Agreement states that implementation reports need only be submitted 90 days before a Meeting of the Parties;

NOTING the importance for such reports to be submitted, in due time, to the Secretariat in order to compile and maintain a summary of reports on a regular timescale;

RECOGNISING that a standard format for such national reports would provide a useful structure for organising the information received, and this would facilitate the incorporation of relevant parts of the reports into a database;

ACKNOWLEDGING that once a baseline set of data has been assembled for each State, that only modifications to that data will be required to maintain the data;

DECIDES to:

URGE all Parties to submit to the Secretariat, by 31 January 1996 revised baseline national reports on their implementation of the Agreement following the agreed guidelines to this resolution;

INSTRUCT the Secretariat, starting with the second session of the Meeting of the Parties, to invite Parties and non-Party Range States, well in advance of a deadline set in Article VI of the Agreement, to update implementation reports regarding their status in relation to the Agreement, in accordance with the annexed guidelines for national reports;

INSTRUCT the Secretariat to establish a database capable of storing the information contained in implementation reports, and to ensure that these records are kept up to date;

ENCOURAGE national Coordinating Authorities to cooperate with relevant institutions in their country on the preparation of national reports.

GUIDELINES FOR NATIONAL REPORTS

A. General Information

- Name of Party
- Date of Report
- Period Covered
- Competent Authority
- Changes Regarding:
 - Competent authority;
 - Appointed member of the Advisory Committee;
 - Membership of other committees/working groups.

B. Status of Bats Within the Territory of the Party

1. Summary Details of Resident Species
2. Status and Trends
3. Habitats and Roost Sites
4. Threats
5. Data Collection

C. Measures Taken to Implement Article III of the Agreement

There will be reports on activities and summaries of results in relation to the Action Plan and Resolutions, as well as the other measures taken by the Party under the following headings:

6. Legal measures taken to prevent the deliberate capture, keeping or killing of bats, including details of enforcement actions used to support such measures.
7. Sites identified and protected which are important to the conservation of bats.
8. Consideration given to habitats which are important to bats.
9. Activities carried out to promote the awareness of the importance of the conservation of bats.
10. Responsible bodies, in accordance with Article III.5 of the Agreement, nominated for the provision of advice on bat conservation and management.
11. Additional action undertaken to safeguard populations of bats.
12. Recent and ongoing programmes (including research) relating to the conservation and management of bats.
13. Consideration being given to the potential effects of pesticides on bats, and efforts to replace timber treatment chemicals which are highly toxic to bats.

D. Functioning of the Agreement

Cooperation with other Range States

AGREEMENT ON THE CONSERVATION OF BATS IN EUROPE

First Session of the Meeting of the Parties, Bristol: 18-20 July 1995

RESOLUTION ON THE IMPLEMENTATION OF THE CONSERVATION AND MANAGEMENT PLAN

RECOGNIZING the commitments by the Parties to the conservation of bats, and other commitments that will aid the species, in accordance with the Agreement;

ACKNOWLEDGING the fundamental obligation placed upon Parties at Article III;

RECOGNIZING the commitments by the Parties in other international treaties, bodies and fora to the conservation of bats, and other commitments that will aid the species;

RECOGNIZING the importance of the need for Parties to co-operate and not to duplicate the work of other international bodies and the desirability of drawing on their expertise;

DECIDES to establish the following Action Plan for 1995-1998:

PRIORITIES FOR BAT CONSERVATION

Parties to the Agreement should consider taking forward the following measures to enhance the conservation status of bats. The Advisory Committee shall review the success that each State has in achieving each goal, and will seek to disseminate examples of good practice between States.

Legal Requirements

1. Parties should take measures to fully implement Article III.1 of the Agreement.

Population Survey and Monitoring

2. Monitoring systems are required to detect trends in the status of individual species so that appropriate conservation action can be taken. Such systems require the development and application of methodologies that will detect trends at appropriate confidence levels over an appropriate time-scale in a cost-effective manner, and the adoption of common standards of monitoring by participating organisations. The Advisory Committee should consider existing methodologies with a view to their development and introduction.
3. Some species, notably the horseshoe bats, can be monitored at hibernation sites. Selected sites should be monitored regularly and the data collated and analysed to detect population trends at a national and international scale.

4. Some important hibernation sites are used by multi-species assemblages of bats. These sites should be monitored regularly to allow appropriate management procedures to be developed.
5. Many species can be monitored by counting bats at summer roosts, though the success of this method varies between species and between roosts. This method should be developed to take account of rates of movement between roosts and other changes in the use of individual roosts over time.
6. Methodologies for sample surveys of flying bats should be developed, as technology allows, to allow single species surveys.
7. The timing and distribution patterns for bat migrations in Europe should be assessed and main migration routes identified by international co-operative research.
8. Autecological studies should be carried out on species for which such data are lacking or are inadequate. Further research is required for all species. The Advisory Committee should consider a priority list for this work to be undertaken.

Roosts

9. Data collection of roost sites should include that obtained in the course of providing advice about the management of bat colonies in buildings or responding to requests for advice from householders.
10. Important roosts, particularly of rare species should be identified by the most appropriate methods.
11. Once roost sites have been discovered, their importance should be judged in both a local and a national context so that conservation action can be taken where appropriate. Mechanisms should be established to ensure that information about roost sites is made as widely available as possible. The conservation of underground habitats important to bats should be given special consideration.
12. Nationally-agreed guidelines for sites meriting protection should be established and reviewed periodically to ensure that they are set at an appropriate level.
13. Sites meeting nationally agreed guidelines should be protected and details included in national reports.
14. Consideration should be given to the protection of roost sites through the application of statutory or voluntary mechanisms which encourage roost managers to retain or recreate features of importance to bats.

Foraging Habitats

15. In order to identify important feeding habitat types, data about habitat or habitat-features used by feeding bats are needed. Habitat surveys should be established or expanded to include species-specific studies. These studies should identify which habitat types and habitat features are

important to bat species at different times of the year.

16. Surveys to identify critical feeding areas close to maternity sites of national or international importance should be undertaken as a matter of priority.
17. Information on habitat use and autecology should be synthesised in a way which gives practical advice to land managers. The effect of habitat structure and composition on bats should be further considered with this in mind.
18. Consideration should be given to the protection of foraging areas through the application of statutory and voluntary mechanism which encourage land managers to retain or recreate features of importance to bats.

Promoting Public Awareness of Bats and their Conservation and Providing Advice

19. As bats depend so heavily on man-made structures for roosting, their conservation depends on favourable human attitudes. Priority should therefore be given to improving the perception of bats with particular emphasis on education.
20. Those who come across bats in the course of their work, particularly builders, roofers and members of the remedial timber treatment trade, have a particular responsibility for bat conservation. These groups should be targeted to receive appropriate education and training. Priority should be given to ensuring that all professional training for these trades includes appropriate information about bats.
21. A survey of human attitudes to bats and the work practices of those whose work brings them into contact with bats would provide valuable factual information on the subject, and should therefore be considered.

Pesticides

22. The approval and use of remedial timber treatment products should take into account their possible effect on bats. Methods by which the potential effects of remedial timber treatments on bats are assessed should be refined so that testing of new products on bats is not usually necessary.
23. The impact of pesticides such as anti-parasitic drugs should be assessed carefully and the appropriate advice given to land managers to avoid possible deleterious effects on bats.

International Cooperation

24. Parties and Range States are encouraged to cooperate in the conservation and management of bats and their habitats.
25. The Advisory Committee shall develop and submit to the second session of the Meeting of the Parties a programme proposal for the trans-boundary research and long-term monitoring of the migration routes of selected bat populations requiring special attention.

AGREEMENT ON THE CONSERVATION OF BATS IN EUROPE

First Session of the Meeting of the Parties, Bristol, 18-20 July 1995

PRESS RELEASE

INTERNATIONAL MEETING IN BRISTOL ON THE CONSERVATION OF BATS

In order to strengthen the protection of bats, a regional Agreement (the Agreement on the Conservation of Bats in Europe) has been elaborated under the Bonn Convention (Convention on the Conservation of Migratory Species of Wild Animals). The first session of the Meeting of the Parties to this Agreement was hosted by the UK. The Meeting is a starting point for more actions in the field of bat conservation in Europe.

The first session of the Meeting of the Parties took place in Bristol from 18-20 July this year. The first meeting was attended by all nine Parties (Czech Republic, Denmark, Germany, Hungary, Luxembourg, Netherlands, Norway, Sweden and the United Kingdom), and several Range States (France, Rep. of Ireland, FYR Macedonia, Rep. of Moldova, Portugal, Russian Federation, Slovak Rep., Ukraine). A number of organisations, national, international, governmental and non-governmental also attended and contributed substantially to the meeting's success.

During the meeting, several resolutions were adopted on the administration and implementation of the Agreement; these included:

- 1) the establishment of a permanent Secretariat in Bonn, Germany;
- 2) the establishment of an Advisory Committee; and
- 3) resolutions promoting the implementation of a conservation and management plan.

The participants recognised the importance of international cooperation to sustain bat populations and the need for legal and scientific systems for the protection, conservation, monitoring and survey of bats and their habitat. An Action Plan was established to guide participating Parties on the actions it could be appropriate for them to take on legal protection, survey and monitoring, the conservation of roosts and foraging habitat, raising public awareness of the conservation need, the use of pesticides and international cooperation.

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AGREEMENT ON THE CONSERVATION OF BATS IN EUROPE

First Session of the Meeting of the Parties, Bristol, 18-20 July 1995

LIST OF DOCUMENTS DISCUSSED DURING PLENARY SESSIONS

Documents submitted by the Interim Secretariat

- CMS\BATS\1\Sec.1 - Annotated Agenda
- CMS\BATS\1\Sec.2 - Draft rules of Procedure
- CMS\BATS\1\Sec.3 - Provisional list of participants
- CMS\BATS\1\Sec.4 - Draft Resolution to clarify the geographical scope of the Agreement
- CMS\BATS\1\Sec.5 - draft Resolution to amend the scope of the Agreement to add *Tadarida teniotis*
- CMS\BATS\1\Sec.6 - Draft Resolution on the location of the Permanent Secretariat
- CMS\BATS\1\Sec.7 - Draft terms of reference for the Permanent Secretariat
- CMS\BATS\1\Sec.8 - draft terms of reference for the Advisory Committee
- CMS\BATS\1\Sec.9 - Proposed action plan for future conservation measures
- CMS\BATS\1\Sec.10 - Draft Resolution on the frequency and format of national reports
- CMS\BATS\1\Sec.11 - Draft Budget for 1996-1998
- CMS\BATS\1\Sec.12 - Logo options
- CMS\BATS\1\Sec.13 - Report of the Interim Secretariat

Documents produced by working groups during the Meeting

- CMS\BATS\1\Sec.4(rev.1a) - Draft Resolution on the clarification of the Area of the Agreement
- CMS\BATS\1\Sec.6(rev.1&2) - Draft Resolutions on the establishment and the location of the Permanent Secretariat
- CMS\BATS\1\Sec.8(rev.1) - Draft resolution on the establishment of an Advisory Committee
- CMS\BATS\1\Sec.9(rev.1) - Draft resolution on the implementation of the conservation and management plan
- CMS\BATS\1\Sec.10(rev.1) - Draft Resolution on the frequency and format of national reports
- CMS\BATS\1\Sec.11(rev.1) - Draft resolution on financial and budgetary matters

National reports

- CMS\BATS\1\NatRep\Czech Rep
- CMS\BATS\1\NatRep\Denmark
- CMS\BATS\1\NatRep\Germany
- CMS\BATS\1\NatRep\Hungary
- CMS\BATS\1\NatRep\Luxembourg
- CMS\BATS\1\NatRep\FYR-Macedonia
- CMS\BATS\1\NatRep\Netherlands
- CMS\BATS\1\NatRep\Norway
- CMS\BATS\1\NatRep\Portugal
- CMS\BATS\1\NatRep\Slovak Rep
- CMS\BATS\1\NatRep\Sweden
- CMS\BATS\1\NatRep\United Kingdom