

10th Meeting of the Advisory Committee

Bratislava, Slovakia, 25 – 27 April 2005

Report on income and expenditure for the financial year 2004 (prepared by the Secretariat)



Contributions

The Secretariat can report that for the financial year 2004 all contributions to the budget have been received with the exception of those from **Belgium partly, Georgia, FYR Macedonia and Ukraine (as of 21 April 2005).**

In 2004 a 25,600 € earmarked contribution was received from Germany for the logistical arrangements for the 9th Advisory Committee Meeting held in Vilnius, Lithuania on 17 - 19 May 2004 and the “European Workshop on Bat Rabies” held on 16 May 2004 in conjunction to that meeting.

A further 4,000 € earmarked voluntary contribution was received from Luxembourg for the logistical arrangements for the “European Workshop on Bat Rabies”, which was held on 16 May 2004 in Vilnius, Lithuania.

A further GBP 10,328 earmarked voluntary contribution has been received from the United Kingdom for the extension of Bat Conservation and Monitoring projects in Moldova and Romania.

Expenditure

At Annex 1 is a table listing expenditure in 2004 on the budget lines, which the 4th Session of the Meeting of Parties had adopted.

Budget for 2003 (in US Dollars)

Budget line	EUROBATS Trust Fund 2004 (in EUR)				Voluntary Contributions 2004 (in EUR)		
	as appr. MoP	as revised	expenditure	remaining	XF	expenditure	remaining
10 PERSONNEL COMPONENT							
1100 Professional Staff							
1101 Executive Secretary (P3)	96.810	96.810	89.335	7.475	-	-	-
1102 Admin/FMO (UNEP)	-	-	-	-	-	-	-
1199 Sub-total	96.810	96.810	89.335	7.475	-	-	-
1200 Consultants and Translators							
1220 Consultancies	1.844	3.044	3.000	44	-	-	-
1299 Sub-total	1.844	3.044	3.000	44	-	-	-
1300 Administrative Support							
1301 Administrative Assistant (G4/G5)	43.795	40.795	42.684	-1.889	-	-	-
1302 Secretary (G4)	21.206	15.706	17.982	-2.276	-	-	-
1399 Sub-total	65.001	56.501	60.666	-4.165	-	-	-
1600 Travel on official business							
1601 Secretariat Staff	9.220	9.220	6.502	2.718	-	-	-
1602 Experts on mission	1.844	1.844	1.453	391	-	-	-
1698 Prior year adjustment	-	-	-	-	-	-	-
1699 Sub-total	11.064	11.064	7.955	3.109	-	-	-
1999 Component total	174.719	167.419	160.956	6.463			
20 SUBCONTRACTS							
2201 Advisory Committee Meeting (D)	-	-	-	-	-	-	0
2202 Projects BCT / UK	-	-	-	-	51.423	53.559	-2.136
2203 Eastern European Leaflets (B)	-	-	-	-	-	-	-
2999 Component total	-	-	-	-	51.423	53.559	-2.136
30 MEETINGS							
3301 Mtg. of Parties	0	-	-	0	-	-	0
3302 Advisory Committee Meeting	13.830	9.832	9.832	0	34.231	34.691	-460
3398 Prior year adjustment	-	-	-	-	-	-	-
3999 Component total	13.830	9.832	9.832	0	34.231	34.691	-460
40 EQUIPMENT AND PREMISES							
4100 Expendable Equipment							
4101 Misc. Office Supplies	1.844	1.844	1.805	39	-	-	-
4199 Sub-total	1.844	1.844	1.805	39	-	-	-
4200 Non-Expendable equipment							
4201 Office Equipment	1.844	6.144	5.918	226	-	-	-
4299 Sub-total	1.844	6.144	5.918	226	-	-	-
4999 Component total	3.688	7.988	7.723	265	0	0	0
50 MISCELLANEOUS COSTS							
5100 Operations and Maintenance							
5101 Oper./ Maint. computers	461	660	571	89	-	-	-
5102 Oper. /Maint. Photocopier/fax	922	523	371	152	-	-	-
5199 Sub-total	1.383	1.183	941	242	0	0	0
5200 Reporting Costs							
5201 Information material	7.376	10.477	10.686	-209	-	-	-
5202 Reference material	184	184	89	95	-	-	-
5299 Sub-total	7.560	10.661	10.776	-115	0	0	0
5300 Sundry							
5301 Telephone & Fax	1.660	2.857	3.205	-348	-	-	-
5302 Postage & miscellaneous	3.227	5.927	5.575	352	-	-	-
5303 Bank charges	461	461	274	187	-	-	-
5399 Sub-total	5.348	9.245	9.054	191	0	0	0
5400 Hospitality							
5401 Hospitality	461	660	607	53	-	-	-
5499 Sub-total	461	660	607	53	-	-	-
5999 Component total	14.752	21.749	21.378	371	0	0	0
Total	206.989	206.988	199.888	7.100	85.654	88.250	-2.596
Programme Support Costs (13%)	26.909	26.908			11.135		
GRAND TOTAL	233.898	233.896			96.789		