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**2<sup>nd</sup> Session of the Meeting of Parties**

*Bonn, Germany, 1-3 July 1998*

**Resolution No. 7**

**Format of National Reports**

*Recalling* Article VI of the Agreement requesting Parties to present up to date reports on its implementation of this Agreement;

*Recalling further* that a Resolution on the Format and Frequency of National Reports was agreed unanimously by the First Meeting of Parties;

*Recognising* that the reports compiled so far have provided limited assistance to Parties or to the Advisory Committee in meeting their obligations;

*Recognising further* that the reports should highlight the progress made since the previous report or explain problems encountered; they should also describe areas where research has been completed or undertaken;

*Acknowledging* that a standard format for such national reports would provide a useful structure for organising the information received, and this would facilitate the incorporation of relevant parts of the reports into a database;

*Whereas* Article VI of the Agreement requires that implementation reports need only be submitted 90 days before a Meeting of Parties;

*Noting* that this timescale does not allow sufficient time for the Secretariat to produce a summary of reports and forward this to Parties in advance of the Meeting of Parties

*Noting* that an update of measures taken since the last Report would be beneficial to the Advisory Committee in considering the progress made

*Decides to:*

*Agree* a revised format for the reports

*Encourage* national Coordinating Authorities to inform the Secretariat approximately one month in advance of each Advisory Committee about developments over the previous year, especially where major changes to the status of any species have occurred, which new items of publicity have been issued and what research has been considered, begun or completed

*Encourage* national Coordinating Authorities to cooperate with relevant institutions in their country on the preparation of national reports.

## GUIDELINES FOR NATIONAL REPORTS

### A General Information

Name of Party  
 Date of Report  
 Period covered  
 Competent Authority  
 Changes regarding:  
     Competent Authority  
     Appointed Member of the Advisory Committee  
     Membership of other committees/working groups

### B Status of Bats Within the Territory of the Party

1. Summary Details of Resident Species
2. Status and Trends
3. Habitats and Roost Sites
4. Threats
5. Data Collection, analysis, interpretation and dissemination

### C Measures Taken to Implement Article III of the Agreement

6. *Legal measures taken to protect bats, including enforcement action*
7. Sites identified and protected which are important to the conservation of bats
8. Consideration given to habitats which are important to bats
9. Activities to promote the awareness of the importance of the conservation of bats
10. Responsible bodies, in accordance with Article III.5 of the Agreement, nominated for the provision of advice on bat conservation and management.
11. Additional action undertaken to safeguard populations of bats
  1. Recent and ongoing programmes (including research and policy initiatives) relating to the conservation and management of bats. In the case of research, summaries of completed projects should be provided, giving references where possible and acknowledging the sources of funding.
  2. Consideration being given to the potential effects of pesticides on bats, and their food sources and efforts to replace timber treatment chemicals which are highly toxic to bats.

### D Functioning of the Agreement

14. Cooperation with other Range States.